

APPLICATION FOR L.T.C. FOR ACS OFFICERS

Name :

Designation :

Date of completion of 10 years in ACS :

Salary ; Basic..... Grade Pay..... Total

Destination of From :

Proposed L.T.C. To :

Period of L.T.C. From : To.....

Mode of Leave (A) Casual Leave for..... Days

On.....

Including H.Q. Leave permission w.e.f. to.....

(B) Earned Leave for Days

Prefixing.....

Suffixing.....

Family members accompanying the officer:

| <u>Sl. No.</u> | <u>Name</u> | <u>Age</u> | <u>Relation</u> |
|----------------|-------------|------------|-----------------|
|----------------|-------------|------------|-----------------|

- (1)
- (2)
- (3)
- (4)
- (5)

Requirement of 80% advance. Yes/No.

Declaration: Have not availed any LTC since joining in ACS.

Signature :

Name(in Block Letter) :

Date :
