

No. AAJ.119/84/244  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL : A )  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI-781006

Dated Dispur, the 21<sup>st</sup> April.2018

To,  
The Accountant General (A&E) Assam,  
Maidamgaon, Beltola, Guwahati-29..

Sub : Pension papers in respect of Shri Swapan Kumar Das, ACS (Retd.)

Sir,

I am directed to forward herewith an application in Form No. 1 in original along with its enclosures as detailed below submitted by Shri Swapan Kumar Das ACS, Retired Director of Fisheries, Assam, Guwahati-781016 for sanctioning Pension and DCRG from your end.

Provisional Pension and provisional D.C.R.G. has not been sanctioned to Shri Swapan Kumar Das ACS (Retd.) from this end.

You are also requested to verify if there is any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of D.C.R.G. due to him.

An application for Commutation of Pension is also forwarded herewith for furnishing the Admissibility Report to the Pension & Public Grievances Department at the earliest.

Encl: -

1. Form No. 1, 1-A, 2 & 19.
2. 2(two) copies of specimen signature and two copies of height & Identification mark of Shri Swapan Kumar Das ACS (Retd.)
3. 3(three) copies of Passport size photograph of Shri Swapan Kumar Das ACS (Retd.) and his wife duly attested
4. 1(one) copy of Consent Letter.
5. "Annexure-A" Departmental Data Sheet.
6. 1(one) copy of Pay Slip issued by the A.G.Assam.
7. 1(one) copy of Last Pay Certificate.
8. 2(two) copies of Notifications.
9. 2(two) copies of charge report.
10. 1(one) copy of "No Demand Certificate".
11. 1(one) copy of Undertaking
12. 1(one) copy of No liability certificate issued by the Deputy Director of Fisheries (Research) and DDO.
13. 1(one) copy of clearance certificate of House Building Advance/ Computer Advance/ Medical Claim etc. issued by the Deputy Director of Fisheries (Research) and DDO.
14. 2 (Two) copy of Salary Statement.
15. 1(one) copy of GPF Statement.
16. 1(one) copy of Calculation sheet.
17. 1(one) copy of letter No.GE-1/2605 dated 15.3.18 issued by the A.G.Assam.
18. 1(one) copy of letter of Shri Swapan Kumar Das ACS (Retd.)

Yours faithfully

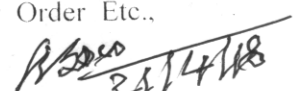
(Sri Nityananda Boro)  
Deputy Secretary to the Govt. of Assam  
Personnel (A) Department  
Dated Dispur, the 21<sup>st</sup> April.2018

Memo No. AAJ.119/84/244-A

Copy to :-

- 1) Shri Swapan Kumar Das ACS (Retd.) Srimantapur, Bhangagarh, H.No-4, Bye Lane-4, Near Mahalakhmi Gas Agency, Guwahati-781032.
- 2) The Deputy Secretary to the Govt. of Assam, Pension & Public Grievances Department, Dispur, Guwahati-06.
- 3) ✓ The personnel.assam.gov.in, Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

  
Deputy Secretary to the Govt. of Assam  
Personnel (A) Department