

By Special Messenger

No. AAI.12/2018/239
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI-06

Dated Dispur, the 12th November, 2021

To : The Accountant General (A&E), Assam,
Maidamgaon, Beltola, Guwahati-29.

Subject : Pension Papers in respect of Smti. Madhurima Baruah Sen, IAS.

Sir,

I am directed to forward herewith an application in Form No. 3 & 5 in original along with its enclosures as detailed below submitted by Smti. Madhurima Baruah Sen, IAS, Secretary to the Govt. of Assam, Cultural Affairs and Environment & Forests Departments for sanctioning Pension and DCRG from your end.

Provisional Pension and provisional DCRG has not been sanctioned to Smti. Madhurima Baruah Sen, IAS from this end.

You are requested to verify if there is any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of DCRG due to her.

Enclosures:

1. Form No-3,5,7 & 8
2. 2 (two) copies of specimen signature and two copies of height & identification mark of Smti. Madhurima Baruah Sen, IAS.
3. 3 (three) copies of joint passport size photograph of Smti. Madhurima Baruah Sen, IAS and her husband duly attested.
4. 1 (one) copy of Last Pay Slip.
5. 1 (one) copy of "No Demand Certificate".
6. 2 (two) copies of Descriptive Rolls.
7. Undertaking by the pensioner.
8. Common nomination for Gratuity, GPF and GIS (Form I).
9. Salary Statement of last 10 (ten) months.
10. 1 (one) copy of option for Health Scheme after retirement.
11. Option for drawal of pension/gratuity through treasury and bank.
12. Proforma for zero option of drawal of pension.

Yours Faithfully,

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Joint Secretary to the Govt. of Assam,
Personnel (A) Department
Dated Dispur, the 12th November, 2021

Memo No. AAI.12/2018/239-A

Copy to:

- 1) Smti. Madhurima Baruah Sen, IAS, Secretary to the Govt. of Assam, Cultural Affairs and Environment & Forests Departments for kind information.
- 2) The Deputy Secretary to the Govt. of Assam, P&PG Department, Dispur, Guwahati-06.
- 3) PMIS/personnel.assam.gov.in, Personnel (A) Department, Dispur, Guwahati-06.

By order etc.

[Signature]
Joint Secretary to the Govt. of Assam,
Personnel (A) Department