

No. AAI.40/2020/123
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL :: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI - 6.

Dated Dispur, the 29th July, 2022.

To,
The Accountant General (A&E), Assam
Maidamgaon, Beltola
Guwahati-781 029.

Sub. : Pension Papers in respect of Shri Hitesh Dev Sarma, IAS .

Sir,

I am directed to forward herewith an application in Form No. 3&5 in original along with its enclosures as detailed below submitted by Shri Hitesh Dev Sarma, IAS , Secretary to the Govt. of Assam , Home and Political Department and State Coordinator NRC, Assam, for sanctioning Pension and DCRG.

Provisional Pension and Provisional DCRG has not been sanctioned to Shri Hitesh Dev Sarma, IAS from this end.

You are requested to verify if, there is any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of DCRG due to him.

Enclosed :

- 1) Form No. 3, 5, 7 and 8.
- 2) 2(two) copies of specimen signature and two copies of height & Identification mark of Shri Hitesh Dev Sarma, IAS.
- 3) 3(three) copies of Passport size photograph of Shri Hitesh Dev Sarma, IAS and his wife duly attested.
- 4) 1(one) copy of Undertaking.
- 5) 1(one) copy of "No Demand Certificate"
- 6) 2 (two) copies of Salary Statements.
- 7) 1(one) copy of pay slip issued by AG Assam.
- 8) 1(one) copy of option for Central Govt. Health Scheme (CGHS).
- 9) 1(one) copy of option for drawal of Pension / Gratuity through name of Treasury and Bank.
- 10) Form No. 1 Common Nomination Form for Gratuity, GPF and Central Govt. GIS.
- 11) Proforma for Zero Option of drawal of pension in respect of All India Service Officers.
- 12) 1(one) copy of GPF Statement.
- 13) Clearance Certificate issued by A.G. Assam.

Yours faithfully

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Additional Secretary to the Govt. of Assam
Personnel (A) Department

Memo No. AAI.40/2020/123 -A

Dated Dispur, the 29th July, 2022.

Copy to :-

1. Shri Hitesh Dev Sarma, IAS, Secretary to the Govt. of Assam, Home and Political Department and Coordinator , NRC, Assam, for kind information.
2. The Deputy Secretary to the Govt. of Assam, Pension & Public Grievances Department, Dispur, Guwahati-781 006.
3. The personnel.assam.gov.in, Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

[Signature]
Additional Secretary to the Govt. of Assam
Personnel (A) Department