NO. AAI .38/2020/212
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL : A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI - 781006

Dated Dispur, the 12th May,2022.

To   :   The Accountant General (A & E), Assam,
Maidamgaon, Beltola, Guwahati-29.

Sub   :   Final Payment of GPF to Smti. Roopjyoti Saharia, IAS (Retd.)

Sir,

      I am directed to forward herewith a prescribed G.P.F. application **Form No. I** (for final payment of G.P.F. amount) in original along with its enclosures as detailed below submitted by Smti. Roopjyoti Saharia, IAS, Retired Secretary to the Govt. of Assam, Agriculture Department & State Enquiry Officer, Dispur and a certificate stating that no non-refundable G.P.F. advance & Temporary advance has been sanctioned to the officer concern from this end.

      You are, therefore, requested kindly to arrange issuing necessary authority for final payment of G.P.F. amount to Smti. Roopjyoti Saharia, IAS (Retd.) from your end at an early date.

      Authority may be issued to the Deputy Secretary to the Govt. of Assam, General Administration (Sectt.Accounts) Department, Dispur, Guwahati-06 who is the Drawing & Disbursing Officer (DDO) for the above matter.

Enclosed :-
1)   2(Two) copies of Specimen Signature and 2(two) copies of Identification Mark of Smti.Roopjyoti Saharia, IAS (Retd.) duly attested.
2)   1(One) copy of GPF Statement issued by the Accountant General, Assam.
3)   copies of Salary Statement.

Yours faithfully

Sd/-

Additional Secretary to the Govt. of Assam
Personnel (A) Department

Memo No.AAI. 38/2020/212 -A   Dated Dispur, the 12th May,2022. Copy forwarded to :-

1)   Smti. Roopjyoti Saharia, IAS (Retd.) Sagar Apartment, Manik Nagar, R.G. Barua Road, Guwahati-5.

2)   The Deputy Secretary to the Govt. of Assam, General Administration(Sectt. Accounts) Department, Dispur, Guwahati-06 for information and necessary action

3)   The **personnel.assam.gov.in**, Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

Additional Secretary to the Govt. of Assam
Personnel (A) Department