

I/401467/2024

No. E-415954/83
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL : A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI - 781006

Dated Dispur, the 8th January, 2024.

To : The Accountant General (A & E), Assam,
Maidamgaon, Beltola, Guwahati-29.

Sub : Final Payment of GPF to **Smti Santana Chetia, ACS (Retd)**

Sir,

I am directed to forward herewith a prescribed G.P.F. application **Form No. I** (for final payment of G.P.F. amount) in original along with its enclosures as detailed below submitted by **Smti Santana Chetia, ACS (Retd)** and a certificate stating that no non-refundable G.P.F. advance & Temporary advance has been sanctioned to the officer concern from this end.

You are, therefore, requested kindly to arrange issuing necessary authority for final payment of G.P.F. amount to **Smti Santana Chetia, ACS (Retd)** from your end at an early date.

Authority may be issued to the Deputy Secretary to the Govt. of Assam, General Administration (Sectt. Accounts) Department, Dispur, who is the Drawing & Disbursing Officer (DDO) for the above matter.

Enclosed :-

- 1) 2 (Two) copies of Specimen Signature and 2(two) copies of Identification Mark of **Smti Santana Chetia, ACS (Retd)**
- 2) 1 (One) copy of GPF Statement issued by the Accountant General, Assam.

Yours faithfully

Signed by

Sanjib Kumar Borah

Date: 09/01/2024 12:27:56
Joint Secretary to the Govt. of Assam
Personnel (A) Department

Memo No. No. E-415954/83- A

Dated Dispur, the 8th January, 2024.

Copy to:

- 1) **Smti Santana Chetia, ACS (Retd)**, C/o Jiban Chandra Gogoi, Plot 30, Lane A, Development area, Mancotta, Dibrugarh- 786003
- 2) The Deputy Secretary to the Govt. of Assam, General Administration (Sectt. Accounts) Department, Dispur, Guwahati -6
- 3) The Personnel Management Information System / Assam Online Portal, Personnel (A) Department, Dispur, Guwahati-06.

By order etc.

(Digitally signed)

Joint Secretary to the Govt. of Assam
Personnel (A) Department