

NO. AAP.201/2015/133
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL : A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI - 781006

Dated Dispur, the 10th August,2022.

To : The Accountant General (A & E), Assam,
Maidamgaon, Beltola, Guwahati-29.

Sub : Final Payment of GPF to Smt. Ruby Prasad, W/O Late Rajesh Prasad, IAS.
Sir,

I am directed to forward herewith a prescribed G.P.F. application **Form No. 2** (for final payment of G.P.F. amount) in original along with its enclosures as detailed below submitted by Smti. Ruby Prasad, W/o. Late Rajesh Prasad, IAS, Principal Secretary to the Govt. of Assam, and a certificate stating that no non-refundable G.P.F. advance & Temporary advance has been sanctioned to the officer concern from this end.

You are, therefore, requested kindly to arrange issuing necessary authority for final payment of G.P.F. amount to Smti. Ruby Prasad, W/o. Late Rajesh Prasad, IAS from your end at an early date.

Authority may be issued to the Deputy Secretary, General Admn. (S.A) Department, Dispur, who is the Drawing & Disbursing Officer (DDO) for the above matter.

Enclosed :-

- 1) 2(Two) copies of Specimen Signature and 2(two) copies of Identification Mark of Smti. Ruby Prasad, W/o. Late Rajesh Prasad, IAS duly attested.
- 2) 1(One) copy of GPF Statement issued by the Accountant General, Assam.
- 3) 1(One) copy of Salary Statement.
- 4) 1(One) copy of Death Certificate.
- 5) 1(One) copy of Next of Kin Certificate.
- 6) 1(one) copy of Court Affidavit.
- 7) Salary statements with effect from September 2021 to June 2022.

Yours faithfully

sd/-

Additional Secretary to the Govt. of Assam
Personnel (A) Department

Memo No. AAP.201/2015/133-A

Dated Dispur, the 10th August,2022.

Copy forwarded to :-

- 1) Smti Ruby Prasad, W/o. Late Rajesh Prasad, IAS, B-2 Senior Officers Colony, Khanapara, Guwahati-781022.
- 2) The Deputy Secretary to the Govt. Of Assam, General Admn.(S.A.) Deptt. Dispur, for information and necessary action.
- ✓ 3) The personnel.assam.gov.in Website, Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

[Signature]
Additional Secretary to the Govt. of Assam
Personnel (A) Department