

/202 1/2023

NO.258214/22  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL : A )  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI - 781006

Dated Dispur, the 22<sup>nd</sup> June,2023.

To : The Accountant General (A & E), Assam,  
Maidamgaon, Beltola, Guwahati-29.  
Sub : Final Payment of GPF to Shri Ramendra Nath Sarma, ACS (Retd.).

Sir,

I am directed to forward herewith a prescribed G.P.F. application Form No. I (for final payment of G.P.F. amount) in original along with its enclosures as detailed below submitted by Shri Ramendra Nath Sarma, ACS, Retired and a certificate stating that no non-refundable G.P.F. advance & Temporary advance has been sanctioned to the officer concern from this end.

You are, therefore, requested kindly to arrange issuing necessary authority for final payment of G.P.F. amount to Shri Ramendra Nath Sarma, ACS, (Retd ) from your end at an early date.

Authority may be issued to the Deputy Secretary to the Govt. of Assam, General Administration (Sectt.Accounts) Department , Dispur, Guwahati-6 who is the Drawing & Disbursing Officer (DDO) for the above matter.

**Enclosed :-**

- 1) 2(Two) copies of Specimen Signature and 2(two) copies of Identification Mark of Shri Ramendra Nath Sarma, ACS,(Retd.) duly attested.
- 2) 1(One) copy of GPF Statement issued by the Accountant General, Assam.
- 3) 9 (nine!) copies of missing credit of G.P.F. salary statements.

Yours faithfully,

**Signed by Sanjib Kumar  
Borah**

**Date: 22-06-2023 16:59:45**

Joint Secretary to the Govt. of Assam  
Personnel (A) Department

Memo No.258214/22 -A

Dated Dispur, the 22<sup>nd</sup> June,2023.

Copy to:

- 1) Shri Ramendra Nath Sarma, ACS, Retd., Flat No. D4, Shakti Enclave House No. 26, Manik Nagar, Guwahati-5..
- ✓ 2) The Personnel Management Information System / Assam Online Portal, Personnel (A) Department, Dispur, Guwahati-06.

By order etc.,  
(Digitally Signed)

Joint Secretary to the Govt.of Assam  
Personnel (A) Department