

I/515103/2024

No. E- 228985/346
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL : A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI - 781006

Dated: Dispur, the 1st April, 2024.

To : The Accountant General (A & E), Assam,
Maidamgaon, Beltola, Guwahati-29.

Sub : Final Payment of GPF to **Smti Rita Gogoi, ACS**, Addl. Secretary to the
Govt. of Assam, Tribal Affairs Department.

Sir,

I am directed to forward herewith a prescribed G.P.F. application **Form No. I** (for final payment of G.P.F. amount) in original along with its enclosures as detailed below submitted by **Smti Rita Gogoi, ACS**, and a certificate stating that no non-refundable G.P.F. advance & Temporary advance has been sanctioned to the officer concern from this end.

You are, therefore, requested kindly to arrange issuing necessary authority for final payment of G.P.F. amount to **Smti Rita Gogoi, ACS**, from your end at an early date.

Authority may be issued to the Deputy Secretary to the Govt. of Assam, General Administration (Sectt. Accounts) Department, Dispur, who is the Drawing & Disbursing Officer (DDO) for the above matter.

Enclosed :-

- 1) 2 (Two) copies of Specimen Signature and 2(two) copies of Identification Mark of **Smti Rita Gogoi, ACS**,
- 2) 1 (One) copy of GPF Statement issued by the Accountant General, Assam.

Yours faithfully

Signed by
Ratan Kumar Das

Date: 01-04-2024. 11:16:12
Joint Secretary to the Govt. of Assam
Personnel (A) Department

Memo No.E- 228985/346- A

Dated: Dispur, the 1st April, 2024.

Copy to:

- 1) **Smti Rita Gogoi, ACS**, Addl. Secretary to the Govt. of Assam, Tribal Affairs Department, Dispur, Guwahati -6
- 2) The Deputy Secretary to the Govt. of Assam, General Administration (Sectt. Accounts) Department, Dispur, Guwahati -6
- 3) The Personnel Management Information System / Assam Online Portal, Personnel (A) Department, Dispur, Guwahati-06.

By order etc.

(E- Signed)

Joint Secretary to the Govt. of Assam
Personnel (A) Department