

No. AAI.52/2014/256  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL :: A)  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI - 6.

Dated Dispur, the 29<sup>th</sup> November, 2019

To,  
The Accountant General (A&E), Assam  
Maidamgaon, Beltola  
Guwahati-781 029.

Sub. : Pension Papers in respect of Dr. Roshan Ara Begum IAS

Sir,

I am directed to forward herewith an application in Form No. 3&5 in original along with its enclosures as detailed below submitted by Dr. Roshan Ara Begum IAS Commissioner Secretary to the Govt. of Assam, Public Enterprises Department & State Enquiry Officer for sanctioning Pension and DCRG.

Provisional Pension and Provisional DCRG has not been sanctioned to Dr. Roshan Ara Begum IAS from this end.

You are requested to verify it, there is any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of DCRG due to her.

Enclosed :

- 1) Form No. 3, 5, 7 and 8.
- 2) 2(two) copies of specimen signature and two copies of height & Identification mark of Dr. Roshan Ara Begum IAS
- 3) 3(three) copies of Passport size photograph of Dr. Roshan Ara Begum IAS duly attested.
- 4) 1(one) copy of Undertaking.
- 5) 1(one) copy of No Demand Certificate.
- 6) 1(one) copy of option for drawal of Pensions/Gratuity through the Treasury and Bank.
- 7) Form No. 1 Common Nomination Form for Gratuity, GPF and Central Govt. GIS.
- 8) Annexure-III Proforma for Zero Option of Drawal of Pension.
- 9) 1(one) copy of option for Central Govt. Health Scheme (CGHS).
- 10) 1 (one) copy of Salary Statement.
- 11) 1 (one) copy of pay slip issued by the A.G.Assam.
- 12) 1 (one) copy of Clearance certificate for MCA issued by the A.G.Assam.
- 13) 1(one) copy of Clearance certificate for HBA issued by the A.G.Assam.

Yours faithfully

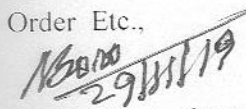
(Sri Nityananda Boro)  
Deputy Secretary to the Govt. of Assam  
Personnel (A) Department  
Dated Dispur, the 29<sup>th</sup> November, 2019

Memo No. AAI. 52/2014/256-A

Copy to :-

1. Dr. Roshan Ara Begum IAS Commissioner Secretary to the Govt. of Assam, Public Enterprises Department & State Enquiry Officer for information.
2. The Deputy Secretary to the Govt. of Assam, Pension & Public Grievances Department, Dispur, Guwahati-781 006.
3. ✓ The [personnel.assam.gov.in](http://personnel.assam.gov.in), Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

  
Deputy Secretary to the Govt. of Assam  
Personnel (A) Department