

/411146/2024

E.C.F.NO.406564/13  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL :: A)  
ASSAM SECRETARIAT (CIVIL), DISPUR  
GUWAHATI-781006

Dated Dispur, the 18<sup>th</sup> January, 2024

To : Shri Prakash Ranjan Gharphalia, IAS,  
Secretary to the Govt. of Assam,  
Medical Education & Research Department,  
Dispur, Guwahati-06.

Sub : Grant of Casual leave and Head Quarter leave permission.

Ref : Your letter Dated 09-01-2024.

Sir,

With reference to your letter cited above, I am directed to inform you that you are allowed to avail Casual leave for 2 (two) days on 22<sup>nd</sup> & 24<sup>th</sup> January, 2024 along with Head Quarter leave permission w.e.f. 22-01-2024 to 24-01-2024 on personal ground.

Yours faithfully,  
Signed by

Sanjib Kumar Borah

Date: 18-01-2024 17:02:08

Joint Secretary to the Govt. of Assam  
Personnel (A) Department  
Dispur, Guwahati-6

Memo E.C.F.No.406564/13-A

Dated Dispur, the 18<sup>th</sup> January, 2024

Copy to:-

- ✓ 1. Personnel.assam.gov.in, Personnel (A) Department, Assam  
Secretariat (Civil), Dispur, Guwahati-6 for information.

By order etc.,

**(Digitally signed)**

Joint Secretary to the Govt. of Assam  
Personnel (A) Department  
Dispur, Guwahati-6