

No.AAI.72/91/Pt/278  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL:: A)  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI – 6.

Dated Dispur, the 14<sup>th</sup> March, 2024.

To,  
The Accountant General (A&E), Assam  
Maidamgaon, Beltola  
Guwahati-781 029.

Sub. : Pension Papers in respect of Shri Paban Kumar Borthakur, IAS, Chief Secretary, Assam

Sir,

I am directed to forward herewith an application in Form No. 3 & 5 in original alongwith its enclosures as detailed below submitted by Shri Paban Kumar Borthakur, IAS, Chief Secretary, Assam, for sanctioning Pension and DCRG.

Provisional Pension and Provisional DCRG has not been sanctioned to Shri Paban Kumar Borthakur, IAS, from this end.

You are requested to verify if, there is any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of DCRG due to him.

Enclosed :

- 1) Form No. 3, 5, 7 and 8.
- 2) 2(two) copies of specimen signature and two copies of height & Identification mark of Shri Paban Kumar Borthakur, IAS, Chief Secretary
- 3) 3(three) copies of Passport size photograph of Shri Paban Kumar Borthakur, IAS, duly attested.
- 4) 1(one) copy of Undertaking.
- 5) 1(one) copy of option for Central Govt. Health Scheme (CGHS).
- 6) 1(one) copy of Salary Statement.
- 7) 1(one) copy of option for drawal of Pension / Gratuity through name of Treasury and Bank.
- 8) Form No. 1 Common Nomination Form for Gratuity, GPF and Central Govt. GIS.
- 9) Proforma for Zero Option of drawal of pension in respect of All India Service Officers.
- 10) No demand certificate
- 11) Outstanding Liabilities Certificate.
- 12) House Building Advance Clearance Certificate.
- 13) Pay/ Leave Salary Slip

Yours faithfully

Joint Secretary to the Govt. of Assam  
Personnel (A) Department.

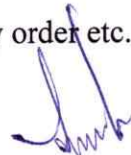
Memo No. AAI.72/91/Pt/278 -A

Dated Dispur, the 14<sup>th</sup> March, 2024.

Copy to:-

1. Shri Paban Kumar Borthakur, IAS, Chief Secretary , Assam, Dispur, Guwahati -6
2. The Deputy Secretary to the Govt. of Assam, ART, PPG Department, Dispur Guwahati-6.
3. ✓ The Personnel Management Information System / Assam Online Portal, Personnel (A) Department, Dispur, Guwahati-06.

By order etc.,



Joint Secretary to the Govt. Assam  
Personnel (A) Department

B/P