

No. AAI.11/2018/264
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL :: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI - 6.

Dated Dispur, the 19th February, 2021

To,
The Accountant General (A&E), Assam
Maidamgaon, Beltola
Guwahati-781 029.

Sub. : Pension Papers in respect of Shri Monoranjan Dutta IAS (Retd.)

Sir,

I am directed to forward herewith an application in Form No. 3&5 in original along with its enclosures as detailed below submitted by Shri Monoranjan Dutta IAS Retired Secretary to the Govt. of Assam, P& PG Department for sanctioning Pension and DCRG.

Provisional Pension and Provisional DCRG has not been sanctioned to Shri Monoranjan Dutta IAS (Retd.) from this end.

You are requested to verify if, there is any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of DCRG due to him.

Enclosed :

- 1) Form No. 3, 5, 7 and 8.
- 2) 2(two) copies of specimen signature and two copies of height & Identification mark of Shri Monoranjan Dutta IAS (Retd.)
- 3) 3(three) copies of Passport size photograph of Shri Monoranjan Dutta IAS (Retd.) and his wife duly attested.
- 4) 1(one) copy of Undertaking.
- 5) 1(one) copy of "No Demand Certificate"
- 6) 1(one) copy of Salary Statement.
- 7) 4(four) copies of Salary Slips
- 8) 1(one) copy of Clearance certificate of HBA.
- 9) 1(one) copy of option for Central Govt. Health Scheme (CGHS).
- 10) 1(one) copy of option for drawal of Pension / Gratuity through name of Treasury and Bank.
- 11) Form No. 1 Common Nomination Form for Gratuity, GPF and Central Govt. GIS.
- 12) Proforma for Zero Option of drawal of pension in respect of All India Service Officers.
- 13) 1(one) copy of Bank Account details

Yours faithfully

(Nityananda Boro)

Joint Secretary to the Govt. of Assam
Personnel (A) Department
Dated Dispur, the 19th February, 2021

Memo No. AAI. 11/2018/264-A

Copy to :-

1. Shri Monoranjan Dutta IAS (Retd.) Vill- Barbari, P.O- HEngrabari, H.N0-413 (Near No. 2 Hengrabari L.P. School) Guwahati-781036 for kind information.
2. The Deputy Secretary to the Govt. of Assam, Pension & Public Grievances Department, Dispur, Guwahati-781 006.
3. The personnel.assam.gov.in, Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

Joint Secretary to the Govt. of Assam
Personnel (A) Department