

NO. AAI.53/2014/251  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL : A )  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI - 781006

Dated Dispur, the 13<sup>th</sup> March, 2020

To : The Accountant General (A & E), Assam,  
Maidamgaon, Beltola, Guwahati-29.

Sub : Final Payment of GPF to Smti. Monimala Borthakur IAS (Retd.)

Sir,

I am directed to forward herewith a prescribed G.P.F. application **Form No. 1** (for final payment of G.P.F. amount) in original along with its enclosures as detailed below submitted by Smti. Monimala Borthakur IAS Retired Commissioner & Secretary to the Govt. of Assam. Education (Higher) Department and a certificate stating that no non-refundable G.P.F. advance & Temporary advance has been sanctioned to the officer concern from this end.

You are, therefore, requested kindly to arrange issuing necessary authority for final payment of G.P.F. amount to Smti. Monimala Borthakur IAS (Retd.) from your end at an early date.

Authority may be issued to the Deputy Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-06 who is the Drawing & Disbursing Officer (DDO) for the above matter.

**Enclosed :-**

- 1) 1(One) copy of GPF Statement issued by the Accountant General, Assam.
- 2) 2(Two) copy of Salary Statement.
- 3) 1(One) copy of Non-drawal Certificate in original.

Yours faithfully

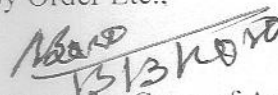
(Sri Nityananda Boro)  
Deputy Secretary to the Govt. of Assam  
Personnel (A) Department  
Dated Dispur, the 13<sup>th</sup> March, 2020

Memo No. AAI. 53/2014/251-A

Copy forwarded to :-

- 1) Smti. Monimala Borthakur IAS (Retd.) H.No-12, Hatigaon Road, Opposite Bharat Petroleum, Guwahati Pin-781036 for information.
- 2) The Deputy Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-06 for information and necessary action.
- 3) The personnel.assam.gov.in, Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc..

  
Deputy Secretary to the Govt. of Assam  
Personnel (A) Department

