

No. AAI.53/2014/236  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL :: A)  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI - 6.

Dated Dispur, the 3<sup>rd</sup> October, 2019

To,

The Accountant General (A&E), Assam  
Maidamgaon, Beltola  
Guwahati-781 029.

Sub Pension Papers in respect of Smti. Monimala Barthakur IAS (Retd.)

Sir,

I am directed to forward herewith an application in Form No. 3&5 in original along with its enclosures as detailed below submitted by Smti. Monimala Barthakur IAS Retired Commissioner & Secretary to the Govt. of Assam, Education (Higher) Department for sanctioning Pension and DCRG.

Provisional Pension and Provisional DCRG has not been sanctioned to Smti. Monimala Barthakur IAS (Retd.) from this end

You are requested to verify it, there is any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of DCRG due to her.

**Enclosed :**

- 1) Form No. 3, 5, 7 and 8.
- 2) 2(two) copies of specimen signature and two copies of height & Identification mark of Smti. Monimala Barthakur IAS (Retd.)
- 3) 3(three) copies of Passport size photograph of Smti. Monimala Barthakur IAS (Retd.) duly attested.
- 4) 1(one) copy of Undertaking.
- 5) 1(one) copy of No Demand Certificate.
- 6) 1(one) copy of option for drawal of Pensions/Gratuity through the Treasury and Bank.
- 7) Form No. 1 Common Nomination Form for Gratuity, GPF and Central Govt. GIS.
- 8) Annexure-III Proforma for Zero Option of Drawal of Pension.
- 9) 1(one) copy of option for Central Govt. Health Scheme (CGHS).
- 10) 2(two) copies of Salary Statement.
- 11) 1 (one) copy of pay slip issued by the A.G.Assam.
- 12) 1 (one) copy of Clearance certificate of HBA under HUDCO.
- 13) 1(one) copy of letter dated 4.6.19 of Smti. Monimala Barthakur IAS (Retd.) with Treasury Challan.
- 14) 1(one) copy of letter dated 30.8.19 of Smti. Monimala Barthakur IAS (Retd.)

Yours faithfully

(Sri Nityananda Boro)  
Deputy Secretary to the Govt. of Assam  
Personnel (A) Department  
Dated Dispur, the 3<sup>rd</sup> October, 2019

Memo No. AAI. 53/2014/236-A

Copy to :-

1. Smti Monimala Barthakur IAS (Retd.) House No-12, Hatigaon Road, Opposite Petroleum Guwahati-781036.
2. The Deputy Secretary to the Govt. of Assam, Pension & Public Grievances Department, Dispur, Guwahati-781 006
3. The [personnel.assam.gov.in](http://personnel.assam.gov.in), Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

*N. Boro*  
3/10/19  
Deputy Secretary to the Govt. of Assam  
Personnel (A) Department