

E.No. 123131/181  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL: A)  
ASSAM SECRETARIAT (CIVIL) DISPUR,  
GUWAHATI-781006  
*personnel.assam@nic.in*

Dated Dispur, the 24<sup>th</sup> June, 2024

**To : Shri Ranjan Sharma, ACS,  
Commissioner & Secretary to the Govt. of Assam,  
Chief Minister's Secretariat & ITFC Department.**

Sub. : Grant of Head Quarter leave permission.

Ref. : Letter dated 17-06-2024.

Sir,

With reference to the letter on the subject cited above, I am directed to inform you that you are allowed to avail Head Quarter leave permission for 2 (two) days on 18-06-2024 and 19-06-2024 to Jorhat for official purpose.

Yours faithfully,

Joint Secretary to the Govt. of Assam,  
Personnel (A) Department

Memo E.No. 123131/181-A

Dated Dispur, the 24<sup>th</sup> June, 2024

Copy to:-

1. The Secretary, Coordination to the Chief Secretary, Assam.
2. PS to the Principal Secretary to the Hon'ble Chief Minister, Assam.
3. *personnel.assam.gov.in*.

By order etc,

**e-signed**  
Joint Secretary to the Govt. of Assam,  
Personnel (A) Department