

NO. AAI.40/2020/129  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL : A )  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI - 781006

Dated Dispur, the 16<sup>th</sup> August,2022.

To : The Accountant General (A & E), Assam,  
Maidamgaon, Beltola, Guwahati-29.

Sub : Final Payment of GPF to Shri Hitesh Dev Sarma, IAS (Retd.).  
Sir,

I am directed to forward herewith a prescribed G.P.F. application **Form No. I** (for final payment of G.P.F. amount) in original along with its enclosures as detailed below submitted by Shri Hitesh Dev Sarma, IAS, Retired Secretary to the Govt. of Assam, Home & Political Department, Dispur and a certificate stating that no non-refundable G.P.F. advance & Temporary advance has been sanctioned to the officer concern from this end.

You are, therefore, requested kindly to arrange issuing necessary authority for final payment of G.P.F. amount to Shri Hitesh Dev Sarma, IAS (Retd.) from your end at an early date.

Authority may be issued to the Deputy Secretary to the Govt. of Assam, General Administration (Sectt.Accounts) Department, Dispur, Guwahati-06 who is the Drawing & Disbursing Officer (DDO) for the above matter.

**Enclosed :-**

- 1) 2(Two) copies of Specimen Signature and 2(two) copies of Identification Mark of Shri Hitesh Dev Sarma, IAS (Retd.) duly attested.
- 2) 1(One) copy of GPF Statement issued by the Accountant General, Assam.
- 3) copies of Salary Statement.
- 4) No Demand Certificate.
- 5) Clearance certificate.

Yours faithfully

*set*

Additional Secretary to the Govt. of Assam  
Personnel (A) Department

Dated Dispur, the 16<sup>th</sup> August,2022.

Memo No.AAI.40/2020/129 -A

Copy forwarded to :-

- 1) Shri Hitesh Dev Sarma, IAS (Retd.) House No 4,7<sup>th</sup> bye Lane ,Zoo Narengi Road, guwahati-21.
- 2) The Deputy Secretary to the Govt. of Assam, General Administration (Sectt. Accounts) Department, Dispur, Guwahati-06 for information and necessary action
- 3) The personnel.assam.gov.in, Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

Additional Secretary to the Govt. of Assam  
Personnel (A) Department