

No.AAA.46/92/150  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL : A )  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI - 781006

Dated Dispur, the 13<sup>th</sup> June,2022.

To : The Accountant General (A & E), Assam,  
Maidamgaon, Beltola, Guwahati-29.

Sub : Final Payment of GPF to Smti Utpala Saikia, ACS (Retd.).  
Sir,

I am directed to forward herewith a prescribed G.P.F. application **Form No. I** (for final payment of G.P.F. amount) in original along with its enclosures as detailed below submitted by Smti Utpala Saikia, ACS (Retd.), Additional Secretary to the Govt. of Assam, Dispur, Guwahati-6 and a certificate stating that no non-refundable G.P.F. advance & Temporary advance has been sanctioned to the officer concern from this end.

You are, therefore, requested kindly to arrange issuing necessary authority for final payment of G.P.F. amount to Smti. Utpala Saikia, ACS (Retd.) from your end at an early date.

Authority may be issued to the Deputy Secretary to the Govt. of Assam, General Administration (Sectt.Accounts) Department, Dispur, Guwahati-06 who is the Drawing & Disbursing Officer (DDO) for the above matter

**Enclosed :-**

- 1) 1(one) copy of GPF Statement.
- 2) copies of Salary Statements.
- 3) No Demand Certificate.
- 4) 2(two) copies of Specimen signature and two copies of Identification Marks of Smti. Utpala Saikia, ACS(Retd.) duly attested.

Yours faithfully

*sd/-*

Additional Secretary to the Govt. of Assam  
Personnel (A) Department

Memo No. AAA.46/92/150 -A  
Copy forwarded to :-

Dated Dispur the 13<sup>th</sup> June , 2022.

- 1) Smti. Utpala Saikia, ACS (Retd), Beavideal Apartment, Flat No. 3F/I, Dr.B.B.Road Guwahati-781003
- 2) The Deputy Secretary to the Govt. of Assam, General Administration (Sectt.Accounts) Department, Dispur, Guwahati-06 information and necessary action.
- 3) The personnel.assam.gov.in, Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

*13/6/22*  
Additional Secretary to the Govt. of Assam  
Personnel (A) Department