

No. AAA.23/92/133
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL : A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI-781006

Dated Dispur, the 12th December 2023.

To,
The Accountant General (A&E) Assam,
Maidamgaon, Beltola, Guwahati-29.

Sub : Pension papers in respect of Smti Gita Sharma, ACS (Retd.)

Sir,

I am directed to forward herewith an application in Form No. I in original along with its enclosures as detailed below submitted by **Smti Gita Sharma, ACS (Retd.)**, Dispur, Guwahati-06 for sanctioning Pension and DCRG from your end.

Provisional Pension and provisional D.C.R.G. has not been sanctioned to **Smti Gita Sharma, ACS (Retd.)** from this end.

You are also requested to verify if there are any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of D.C.R.G. due to him.

An application for Commutation of Pension is also forwarded herewith for furnishing the Admissibility Report to the ART, PPG Department at the earliest.

Enco :-

1. Form No. 1, 1-A, 2 & 19.
2. 2(two) copies of specimen signature and two copies of height & Identification mark of **Smti Gita Sharma, ACS (Retd.)**
3. 3(three) copies of Joint Passport size photograph of **Smti Gita Sharma, ACS (Retd.)** and her husband duly attested.
4. 10(ten) months' salary statement.
5. 1 (one) copy of salary statement.
6. 1(one) copy of Consent Letter.
7. 1(one) copy of Departmental Data Sheet.
8. 1(one) copy of No Demand Certificate.
9. An application of Commutation Pension Form-A.
10. Order copy No.AAP.123/2014/265 Dated 7/10/2023

Yours faithfully

- 34 -
Joint Secretary to the Govt. of Assam
Personnel (A) Department

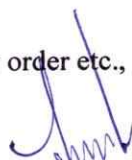
Memo No. No. AAA.23/92/133-A

Dated Dispur, 12th December 2023.

Copy to :-

- 1) **Smti Gita Sharma, ACS (Retd.)**, SHUBHAM ENCLAVE, A-101, Hatigaon, Guwahati-781038.
- 2) The Deputy Secretary to the Govt. of Assam, ART, Pension & Public Grievances Department, Dispur, Guwahati-06.
- 3) The Personnel Management Information System / Assam Online Portal, Personnel (A) Department, Dispur, Guwahati-06.

By order etc.,


Joint Secretary to the Govt. of Assam
Personnel (A) Department.

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