

No. AAA.147/92/172
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL : A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI-781006

Dated Dispur, the 18th March, 2020

To,
The Accountant General (A&E) Assam,
Maidamgaon, Beltola, Guwahati-29.

Sub : Pension papers in respect of Smti. Gitanjali Dutta ACS (Retd.)

Sir,

I am directed to forward herewith an application in Form No. 1 in original along with its enclosures as detailed below submitted by Smti. Gitanjali Dutta ACS Retired District Development Commissioner, Jorhat for sanctioning Pension and DCRG from your end.

Provisional Pension and provisional D.C.R.G. has not been sanctioned to Smti. Gitanjali Dutta ACS (Retd.) from this end.

You are also requested to verify if there is any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of D.C.R.G. due to her.

An application for Commutation of Pension is also forwarded herewith for furnishing the Admissibility Report to the Pension & Public Grievances Department.

Encl : -

1. Form No. 1, 1-A, 2 & 19.
2. 2(two) copies of specimen signature and two copies of height & Identification mark of Smti. Gitanjali Dutta ACS (Retd.)
3. 3(three) copies of Passport size photograph of Smti. Gitanjali Dutta ACS (Retd.) dully attested.
4. 1(one) copy of Consent Letter.
5. "Annexure-A" Departmental Data Sheet.
6. 1(one) copy of No Demand Certificate.
7. 1(one) copy of Pay Slip issued by the A.G. Assam.
8. 1(one) copy of Salary Statement.
9. 1(one) copy of Clearance certificate of HBA under HUDCO.
10. 1(one) copy of No Demand certificate.
11. 1(one) copy of certificate from SBI.
12. 1(one) copy of LPC.

Yours faithfully

Deputy Secretary to the Govt. of Assam
Personnel (A) Department
Dated Dispur, the 18th March, 2020

Memo No. AAA.147/92/172-A

Copy to :-

- 1) Smti. Gitanjali Dutta ACS (Retd.), Nikamul Mazgaon, Near Sukhada Hospital, P.O- Tezpur, District-Sonitpur, Assam, Pin-784001 for information.
- 2) The Deputy Secretary to the Govt. of Assam, Pension & Public Grievances Department, Dispur, Guwahati-06.
- 3) The personnel.assam.gov.in, Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

Deputy Secretary to the Govt. of Assam
Personnel (A) Department