Office of the Chief Secretary
Government of Assam
Dispur, Guwahati-6
ECR No ..339032

DS(B) 6/6/19

Comm & Secy, Personnel

Office of the Chief Secretary, Assam, Dispur
28 MAY 2019

F.No.17/07/2019-IF-II
Government of India
Ministry of Finance
Department of Financial Services
***

3rd Floor, *Jeevandeep* Building
Parliament Street, New Delhi
Dated, 28th May2019

Staff Officer to
Chief Secretary
Government of Assam
Ph (0361) 2237107

Subject: Applications invited for the post of DeputyManaging Director (DMD), SIDBI.

The post of Deputy Managing Director (MD), SIDBI is proposed to be filled. Applications are invited from eligible candidates fulfilling the following terms & conditions:

1.Age :

The maximum age of entry for both internal as well as other candidates shall be 55 years as on the date of vacancy [01.11.2019].

2. Education Qualifications :

Candidate should have a post graduate University Degree preferably in Economics, Commerce, Business Administration or Finance or a Graduate degree with professional qualification of Chartered Accountancy, Cost Accountancy, Chartered Financial Analyst or equivalent. Any additional qualification with specialization in the field of SME sector will be considered desirable.

Other requirements:

3. Experience :

3.1 Minimum 18 years of experience as on the last date of receipt of applications in different verticals/domains in Scheduled Commercial Banks (SCBs)/ Financial Institutions (FI)/Public Sector Organisations in Financial Sector including 2 years of operational experience preferably in Credit Appraisal/Micro Credit/SME Lending.

Of these 18 years, at least 2 years of experience should be at the highest level below the Board level

(The position as specified above should have been held on substantive basis)

3.2 Other Requirements:-

The candidate should have:-

3.2.1 Experience of institutional development in the financial, banking and services sector
3.2.2 Proven management, leadership and innovative skills to building an inspired team.
3.2.3 Adequate knowledge and experience in Re-finance, Corporate Finance, Treasury Operations, Resource Mobilization, Risk Management, Information Technology etc.
3 2.4 Excellent communication skills.

4. Criteria of deputation for Govt.Officers :

All India Service officers / Central Services Group 'A' officers serving at the level of Director/Director Equivalent to Government of India or above with a minimum of 15 years experience of which 2 years experience as Director/Deputy Secretary to the Govt. of India is mandatory in the field of Finance or SME Lending, Industrial Development or Public Enterprise management ; Or

State Government Officers serving at an equivalent level with a minimum of 15 years experience of which 2 years mandatory experience in the field of Finance, or SME

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Govt of Assam
Personnel Department
Dispur, Guwahati-6
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Lending, Industrial Development or Public Enterprise management shall be eligible to apply on deputation basis.

Experience shall be reckoned as on last date of receipt of applications in both the above cases.

5. **Duration of Assignment**

The assignment shall be for a period of three years and may be extended by upto two years based on performance provided that no person shall hold the office of DMD, SIDBI after attaining the age of 60 years. For All India Service officers/ Central Services Group 'A' officers, extant guidelines on deputation tenure shall apply.

6. **Salary & Allowance**

The post of DMD, SIDBI carries the payscale of Rs. 1,76,800 – 2,24,000/- [Level 14A] plus all usual allowances and perquisites as allowed to Whole Time Directors of Public Sector Banks / Financial Institutions.

7. The applications in respect of eligible officers who are interested and can be spared in the event of selection, may be forwarded, duly verified/counter verified alongwith the following documents:

i) Application in the prescribed proforma (Annexure).
ii) Certified copies of up-to date and complete Annual Performance Appraisal Reports (APAR/CR Dossier) of last five years.
iii) Integrity Certificate.
iv) Vigilance clearance including certification that no disciplinary proceedings/criminal proceedings are either pending or contemplated against the applicant.
v) List of minor/major penalty, if any, imposed on the applicant during the last 10 years.
vi) A brief write up on the significant contributions made by the applicant during his/her present/past assignments and his/her suitability for the post.

8. Applications along with the above documents should be forwarded through proper channel to Smt Neha Chauhan, Deputy Director (IF-II), Department of Financial Services, Ministry of Finance, 3rd Floor, Jeevan Deep Building, Parliament Street, New Delhi – 110001 (email: if2section-dfs@gov.in) **latest by 27th June, 2019***. Applicants may send an advance copy to the above address.

**Note: Ministry of Finance, Department of Financial Services will in no case, be responsible for non-receipt of applications or any delay in receipt thereof. Applications received after the prescribed date will not be entertained under any circumstances and will be summarily rejected.*

(Neha Chauhan)
Deputy Director (IF-II)

Copy to:

1. All Secretaries/ Chief Secretaries of the Central/State Governments.
2. Cadre Controlling Authorities of All India Services/ Central Services Group 'A'.
3. RBI, Indian Banks' Association.
4. CMDs/MDs of State Bank of India/ Public Sector Banks/ Schedule Commercial Banks/ Finance Institutions/ Other Public Sector Financial Organisations.
5. NIC Cell – for uploading on website of Department.

Annexure

Application Performa

Application for the post of Deputy Managing Director (DMD), SIDBI.

1. Name of the Candidate :
2. Date of Birth :
3. Age as on _ _ _ _ _ :
4. Date of Superannuation :
5. Present Post held :
6. Name of Organisation where posted :
7. Present Pay and Scale of pay :
8. Details of Educational & Professional Qualification (in chronological order, latest first) :
9. Number of years of regular service :
10. Details of experience :

Sl. No	Post held	From To	Scale of Pay & Basic Pay	Nature of duties	Details of Requisite Qualifications & Experience	Remarks/ any other information relevant for the post

11. Complete postal address
    Permanent :
    Present :
    Tel (Office; Resi and Mobile) :
    E-mail :
12. Whether any penalty imposed upon the applicant during the last 10 years. If yes, details thereof
13. Whether any disciplinary action or inquiry is going on against the applicant as far their knowledge.
    If yes, details thereof
14. I certify the details furnished by me in column 1-13 are true and i am eligible for the post.

(Name & Signature of the Candidate)

Date:
Place:

Certificate
(To be filled by the employer)

Certified that particulars furnished by Sh./Smt./Ms..... have been verified and found to be correct and that no disciplinary proceedings are either pending or being contemplated against him/ her. It is also certified that the integrity of the candidate is bonafide.

Signature & Designation
of the competent forwarding authority
with telephone no. & office seal

Date:
Place: