

No. AAP.94/2022/49
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL : A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI-781006

Dated Dispur, the 12th January 2024.

To,
The Accountant General (A&E) Assam,
Maidamgaon, Beltola, Guwahati-29.

Sub : Pension papers in respect of **Shri Chandan Sarma, (Retd.)** Commissioner & Special Secretary, PWRD (Retired on 31.08.2023)

Sir,

I am directed to forward herewith an application in Form No. I in original along with its enclosures as detailed below submitted by **Shri Chandan Sarma, (Retd.)** for sanctioning Pension and DCRG from your end.

Provisional Pension and provisional D.C.R.G. has not been sanctioned to **Shri Chandan Sarma, (Retd.)** from this end.

You are also requested to verify if there is any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of D.C.R.G. due to him.

Encl : -

1. Form No. 1, 1-A, 2 & 19.
2. 2(two) copies of specimen signature and two copies of height & Identification mark of **Shri Chandan Sarma, (Retd.)**
3. 3(three) copies of Joint Passport size photograph of **Shri Chandan Sarma, (Retd.)** and his wife duly attested.
4. 10(ten) months' salary statement.
5. 1 (one) copy of salary statement.
6. 1(one) copy of Consent Letter.
7. 1(one) copy of Departmental Data Sheet.
8. No Demand Certificate (7 Nos).
9. Last pay certificate
10. Copy bank Statements
11. Service History

Yours faithfully

Joint Secretary to the Govt. of Assam
Personnel (A) Department

Memo No. No. AAP.94/2022/49 -A

Dated Dispur, 12th January 2024.

Copy to :-

- 1) Shri Chandan Sarma, H. no. 179, F.A. Road, Kumarpara Pachali Guwahati-781001.
- 2) The Deputy Secretary to the Govt. of Assam, ART, Pension & Public Grievances Department, Dispur, Guwahati-06.
- 3) The Personnel Management Information System / Assam Online Portal, Personnel (A) Department, Dispur, Guwahati-06.

By order etc.,

Joint Secretary to the Govt. of Assam
Personnel (A) Department.

EP