

No. AAA.43/97/115
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL : A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI - 781006

Dated Dispur, the 2nd March/ 2022

To : The Accountant General (A & E), Assam,
Maidamgaon, Beltola, Guwahati-29.
Sub : Final Payment of GPF to Smti. Rani Baruah, M/o. Late. Anurupa Baruah, ACS.
Sir,

I am directed to forward herewith a prescribed G.P.F. application **Form No. 2** (for final payment of G.P.F. amount) in original along with its enclosures as detailed below submitted by Smti. Rani Baruah, M/o. Lat Anurupa Baruah, ACS, Ex- Joint Secretary to the Govt. of Assam and a certificate stating that no non-refundable G.P.F. advance & Temporary advance was sanctioned to the officer concerned from this end.

You are, therefore, requested kindly to arrange for issuing necessary authority for final payment of G.P.F. amount to Smti.Rani Baruah, M/o. Late Anurupa Baruah, ACS from your end at an early date.

Authority may be issued to the Under Secretary, General Administration (SA) Department who is the Drawing & Disbursing Officer (DDO) for the above matter.

Enclosed :-

- 1) 2(Two) copies of Specimen Signature and 2(two) copies of Identification Mark of Smti. Rani Baruah, M/o. Late Anurupa Baruah, ACS, duly attested.
- 2) 1(One) copy of GPF Statement issued by the Accountant General, Assam.
- 4) 1(One) copy of Death Certificate.
- 5) 1(One) copy of Next Kin Certificate.
- 6) 1(One) copy of Last Pay Salary statement.
- 7) 1(One) copy of PAN Card.
- 8) 1(One) copy of Bank A/C details of Smti. Rani Baruah, M/o. Late Anurupa Baruah, ACS.
- 9) Affidavit.

Yours faithfully

Addl. Secretary to the Govt. of Assam
Personnel (A) Department
Dated Dispur, the 2nd March/2022

Memo No. AAA.43/97/115-A

Copy forwarded to :-

- 1) Smti. Rani Baruah M/o Late Anurupa Baruah, ACS, House No.25, Shree Niwas, Panchajanya Path, Mathura Nagar, Guwahati, Kamrup(M), Dispur, Assam, for information.
- 2) The Under Secretary to the Govt. of Assam, General Administration (SA) Department for information and necessary action.
- 3) The personnel.assam.gov.in Website, Personnel (A) Department, Dispur, Guwahati-06.

By Order etc.,

02/03/22
Addl. Secretary to the Govt. of Assam
Personnel (A) Department