

NO. AAI.20/2012/Pt/13
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL : A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI - 781006

Dated Dispur, the 27th February, 2018

To : The Accountant General (A & E), Assam,
Maidamgaon, Beltola, Guwahati-29.

Sub : Final Payment of GPF to Shri Ramesh Chand Jain, IAS.

Sir,

I am directed to forward herewith a prescribed G.P.F. application **Form No. I** (for final payment of G.P.F. amount) in original along with its enclosures as detailed below submitted by Shri Ramesh Chand Jain, IAS, Commissioner & Secretary to the Govt. of Assam, Secondary Education Department, Dispur and a certificate stating that no non-refundable G.P.F. advance & Temporary advance has been sanctioned to the officer concern from this end.

You are, therefore, requested kindly to arrange issuing necessary authority for final payment of G.P.F. amount to Shri Ramesh Chand Jain, IAS from your end at an early date.

Authority may be issued to the Under Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-06 who is the Drawing & Disbursing Officer (DDO) for the above matter.

Enclosed :-

- 1) 2(Two) copies of Specimen Signature and 2(two) copies of Identification Mark of Shri Ramesh Chand Jain, IAS, duly attested.
- 2) 1(One) copy of GPF Statement issued by the Accountant General, Assam.
- 3) 2(Two) copies of Deduction Statement.
- 4) 1(One) copy of Non-drawal Certificate in original.

Yours faithfully

Phukan
27/2/18
(Pallabi Phukan)

Joint Secretary to the Govt. of Assam
Personnel (A) Department

Memo No. AAI.20/2012/Pt/13-A

Dated Dispur, the 27th February, 2018

Copy forwarded to :-

- 1) Shri Ramesh Chand Jain, IAS, Commissioner & Secretary to the Govt. of Assam, Secondary Education Department, Dispur, Guwahati-781 006.
- 2) The Under Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-06 for information and necessary action.
- 3) The personnel.assam.gov.in, Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

Phukan
27/2/18
Joint Secretary to the Govt. of Assam
Personnel (A) Department
