

No. AAJ.19/85/164
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL : A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI-781006

Dated Dispur, the 8th March, 2018

To,
The Accountant General (A&E) Assam,
Maidamgaon, Beltola, Guwahati-29.

Sub : Pension papers in respect of Shri Latifur Rahman, ACS (Retd.).

Sir,

I am directed to forward herewith an application in Form No. 1 in original along with its enclosures as detailed below submitted by Shri Latifur Rahman, ACS, Retired Secretary to the Govt. of Assam, Secretariat Administration Department, Dispur, Guwahati-06 for sanctioning Pension and DCRG from your end.

Provisional Pension and provisional D.C.R.G. has not been sanctioned to Shri Latifur Rahman, ACS (Retd.) from this end.

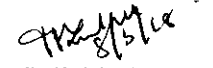
You are also requested to verify if there is any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of D.C.R.G. due to him.

An application for Commutation of Pension is also forwarded herewith for furnishing the Admissibility Report to the Pension & Public Grievances Department at the earliest.

Encls :-

1. Form No. 1, 1-A, 2 & 19.
2. 2(two) copies of specimen signature and two copies of height & Identification mark of Shri Latifur Rahman, ACS (Retd.).
3. 3(three) copies of Joint Passport size photograph of Shri Latifur Rahman, ACS (Retd.) and his wife duly attested.
4. 1(one) copy of Last Pay Slip.
5. Clearance Certificate in respect of House Building Advance (HUBCO).
6. "Annexure-A" Departmental Data Sheet.
7. 1(one) copy of "No Demand Certificate".
8. 1(one) copy of Salary Statement.
9. 1(one) copy of GPF Statement.
10. 1(one) copy of Consent Letter.
11. 1(one) copy of Letter No. Loan-1/HBA/ACS/670/In-576/17-18/1383, dated October, 2017.
12. 3(three) copies of Treasury Challan.
13. An application for Commutation of Pension alongwith 2(two) copies of single passport size photograph of Shri Latifur Rahman, ACS (Retd.).

Yours faithfully


(Pallabi Phukan)

Joint Secretary to the Govt. of Assam
Personnel (A) Department

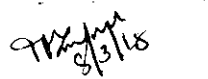
Memo No. AAJ.19/85/164-A

Dated Dispur, the 8th March, 2018

Copy to :-

- 1) Shri Latifur Rahman, ACS (Retd.), Mother Teresa Road, Hatigaon, House No. 9, P.O. Hatigaon, Guwahati-781 038.
- 2) The Deputy Secretary to the Govt. of Assam, Pension & Public Grievances Department, Dispur, Guwahati-06.
- 3) The personnel.assam.gov.in, Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,


Joint Secretary to the Govt. of Assam
Personnel (A) Department