

**By Special Messenger**

No. AAJ.52/86/175  
 GOVERNMENT OF ASSAM  
 DEPARTMENT OF PERSONNEL (PERSONNEL : A )  
 ASSAM SECRETARIAT (CIVIL) DISPUR  
 GUWAHATI-781006

Dated Dispur, the 21<sup>st</sup> February, 2018

To,

The Accountant General (A&E) Assam,  
 Maidamgaon, Beltola, Guwahati-29.

Sub : Pension papers in respect of Shri Hemanta Kumar Das, ACS (Retd.).

Sir,

I am directed to forward herewith an application in Form No. I in original along with its enclosures as detailed below submitted by Shri Hemanta Kumar Das, ACS, Retired District Development Commissioner and Principal Secretary, Sonowal Kachari Autonomous Council, Dibrugarh for sanctioning Pension and DCRG from your end.

Provisional Pension and provisional D.C.R.G. has not been sanctioned to Shri Hemanta Kumar Das, ACS (Retd.) from this end.

You are also requested to verify if there is any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of D.C.R.G. due to him.

An application for Commutation of Pension is also forwarded herewith for furnishing the Admissibility Report to the Pension & Public Grievances Department at the earliest.

Enclo :-

1. Form No. 1, 1-A, 2 & 19.
2. 2(two) copies of specimen signature and two copies of height & Identification mark of Shri Hemanta Kumar Das, ACS (Retd.).
3. 3(three) copies of Joint Passport size photograph of Shri Hemanta Kumar Das, ACS (Retd.) and his wife duly attested.
4. 1(one) copy of Last Pay Slip and Last Pay Certificate.
5. 1(one) copy of Consent Letter.
6. "Annexure-A" Departmental Data Sheet.
7. 1(one) copy of "No Demand Certificate".
8. 1(one) copy of Salary Statement.
9. 1(one) copy of GPF Statement.
10. Letter No. Loan-1/MCA/ACS/394/In-890/17-18/2085, dated February, 2018.
11. No. Loan-1/HBA/ACS/673/In-884/17-18/2087, dated February, 2018.
12. An application for Commutation of Pension alongwith 2(two) copies of single passport size photograph of Shri Hemanta Kumar Das, ACS (Retd.).

Yours faithfully

*(Signature)*  
 21/2/18  
 (Pallabi Phukan)

Joint Secretary to the Govt. of Assam  
 Personnel (A) Department

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Memo No. AAJ.52/86/175-A

Dated Dispur, the 21<sup>st</sup> February, 2018

Copy to :-

- 1) Shri Hemanta Kumar Das, ACS (Retd.), Bordoloi Nagar, Near St. Stephen's School, Tinsukia, Assam.
- 2) The Deputy Secretary to the Govt. of Assam, Pension & Public Grievances Department, Dispur, Guwahati-06.
- 3) The [personnel.assam.gov.in](http://personnel.assam.gov.in), Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

*(Signature)*  
 21/2/18  
 Joint Secretary to the Govt. of Assam  
 Personnel (A) Department

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