

NO. AAJ.119/84/268  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL : A )  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI - 781006

Dated Dispur, the 3<sup>rd</sup> May, 2018

To : The Accountant General (A & E), Assam,  
Maidamgaon, Beltola, Guwahati-29.

Sub : Final Payment of GPF to Shri Swapan Kumar Das, ACS ( Retd.)

Sir,

I am directed to forward herewith a prescribed G.P.F. application **Form No. 1** (for final payment of G.P.F. amount) in original along with its enclosures as detailed below submitted by Shri Swapan Kumar Das ( Retd.) and a certificate stating that no non-refundable G.P.F. advance & Temporary advance has been sanctioned to the officer concern from this end.

You are, therefore, requested kindly to arrange issuing necessary authority for final payment of G.P.F. amount to Shri Swapan Kumar Das ACS ( Retd.) from your end at an early date.

Authority may be issued to the Deputy Director of Fisheries (Research) and DDO, Assam, Guwahati who is the Drawing & Disbursing Officer (DDO) for the above matter.

**Enclosed :-**

- 1) 2(Two) copies of Specimen Signature and 2(two) copies of Identification Mark of Shri Swapan Kumar Das ACS ( Retd.) duly attested.
- 2) 1(One) copy of GPF Statement issued by the Accountant General, Assam.
- 4) 1(one) copy of Salary Statement.
- 5) 1(one) copy of LPC issued by Deputy Director of Fisheries (Research) and DDO, Assam, Guwahati
- 6) 1(One) copy of Non-drawal Certificate in original.
- 7) 1(One) copy of Undertaking.
- 8) 1(One) copy of Notification
- 9) 1(One) copy of Charge Report.
- 10) 2(Two) copies of No liability Certificate.
- 11) 1(One) copy of letter of Shri Swapan Kumar Das ACS ( Retd.)

Yours faithfully

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(Sri Nityananda Boro)  
Deputy Secretary to the Govt. of Assam  
Personnel (A) Department  
Dated Dispur, the 3<sup>rd</sup> May, 2018

Memo No. AAJ.119/84/268-A

Copy forwarded to :-

- 1) Shri Swapan Kumar Das ACS (Retd.) Srimantapur, Bhangagarh, H.No-4, Bye Lane-4, Near Mahalakhmi Gas Agency, Guwahati-781032.
- 2) The Deputy Director of Fisheries (Research) and DDO, Assam Guwahati for information and necessary action
- 3) ✓ The personnel.assam.gov.in, Personnel (A) Department, Dispur, Guwahati-06.

By Order Etc.,

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Deputy Secretary to the Govt. of Assam  
Personnel (A) Department