

GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL :: A)  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI - 6.

Dated Dispur, the 7<sup>th</sup> March, 2018

To,

The Accountant General (A&E), Assam  
Maidamgaon, Beltola  
Guwahati-781 029.

Sub. : Pension Papers in respect of Shri M.G.V.K. Bhanu, IAS.

Sir,

I am directed to forward herewith an application in Form No. 3&5 in original alongwith its enclosures as detailed below submitted by Shri M.G.V.K. Bhanu, IAS, Additional Chief Secretary to the Govt. of Assam, Panchayat & Rural Development and Labour Welfare Departments, Dispur for sanctioning Pension and DCRG.

Provisional Pension and Provisional DCRG has not been sanctioned to Shri M.G.V.K. Bhanu, IAS from this end.

You are requested to verify if, there is any outstanding liabilities pending against the officer and if so to make necessary adjustment against the amount of DCRG due to him.

Enclosed :

- 1) Form No. 3, 5, 7 and 8.
- 2) 2(two) copies of specimen signature and two copies of height & Identification mark of Shri M.G.V.K. Bhanu, IAS.
- 3) 3(three) copies of Joint Passport size photograph of Shri M.G.V.K. Bhanu, IAS and his wife duly attested.
- 4) 1(one) copy of Last Pay Slip.
- 5) Clearance Certificate in respect of House Building Advance (HUDCO).
- 6) 1(one) copy of Undertaking.
- 7) 1(one) copy of "No Demand Certificate".
- 8) 1(one) copy of Salary Statement.
- 9) 1(one) copy of GPF Statement.
- 10) 1(one) copy of Letter No. EO11/2017/4/18, dated 06-01-2018.
- 11) 1(one) copy of option for Central Govt. Health Scheme (CGHS).
- 12) 1(one) copy of option for drawal of Pension / Gratuity through name of Treasury and Bank.
- 13) Form No. 1 Common Nomination Form for Gratuity, GPF and Central Govt. GIS.
- 14) Proforma for Zero Option of drawal of pension.

Yours faithfully

*Pallabi Phukan*  
7/2/18  
(Pallabi Phukan))

Joint Secretary to the Govt. of Assam  
Personnel (A) Department  
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Dated Dispur, the 7<sup>th</sup> March, 2018

Memo No. AAI.48/85/285-A

Copy to :-

- 1) Shri M.G.V.K. Bhanu, IAS, Additional Chief Secretary to the Govt. of Assam, Panchayat & Rural Development and Labour Welfare Departments, Dispur, Guwahati-781 006.
- 2) The Deputy Secretary to the Govt. of Assam, Pension & Public Grievances Department, Dispur, Guwahati-781 006.
- 3) The [personnel.assam.gov.in](http://personnel.assam.gov.in) Website, Personnel (A) Department, Dispur, Guwahati-781 006.

By Order Etc.,

*Pallabi Phukan*  
7/13/18  
Joint Secretary to the Govt. of Assam  
Personnel (A) Department  
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