

I/369910/2023

E.NO. 43232/298
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI: 781006

Dated Dispur, the 15th December, 2023

To : Shri Jadav Saikia, IAS
Secretary to the Govt. of Assam
Personnel Department.

Sub. : **Grant of Leave Travel Concession.**

Ref : No. SECY/AAA/01/2021/107, dated 13-12-2023.

Sir,

In inviting a reference to the letter on the subject cited above, I am directed to inform you that you are allowed to avail of **Leave Travel Concession for the block year 2022-25**, to visit **Thiruvananthapuram, Kerala from Guwahati** with your family w.e.f. **25-12-2023 to 31-12-2023** by availing casual leave for 5 (five) days w.e.f. **26-12-2023 to 30-12-2023** along with headquarter leave permission w.e.f. **25-12-2023 to 31-12-2023** subject to availability of fund under appropriate Head of Account for the year 2023-24.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy class of Air Travel provided vide Office Memorandum No. FM.30/2018/55 Dtd .21-12-2018.

Yours faithfully,

Joint Secretary to the Govt. of Assam,
Personnel (A) Department

Memo E.NO. 43232/298-A

Dated Dispur, the 15th December, 2023

Copy to:-

1. Secretary coordination to Chief Secretary, Assam for information.
2. The Deputy Secretary to the Govt. of Assam, General Administration (Sectt. Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
3. Office of A.G. (A& E) Assam , Maidamgaon, Beltola , Ghy-29 for information
4. The Treasury Officer, Dispur Treasury, Dispur, Guwahati-6.
5. *personnel.assam.gov.in*

By order etc,

E-signed
Joint Secretary to the Govt. of Assam,
Personnel (A) Department.