

I/370325/2023

E.NO. 419891/191
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI: 781006

Dated Dispur, the 15th December, 2023

To : Shri Deba Kumar Kalita, IAS
Secretary to the Govt. of Assam
Women and Child Development Department.

Sub. : **Grant of Leave Travel Concession.**

Ref : No. SWD.436/2021/7, dated 12-12-2023.

Sir,

In inviting a reference to the letter on the subject cited above, I am directed to inform you that you are allowed to avail of **Leave Travel Concession for the block year 2022-25**, to visit **Port Blair (Andaman) from Guwahati** with your family w.e.f. **28-12-2023 to 02-01-2024** by availing casual leave for 5 (five) days w.e.f. **28-12-2023, 29-12-2023, 30-12-2023, 01-01-2024 and 02-01-2024** alongwith headquarter leave permission w.e.f. **28-12-2023 to 02-01-2024** subject to availability of fund under appropriate Head of Account for the year 2023-24.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy class of Air Travel provided vide Office Memorandum No. FM.30/2018/55 dtd 21-12-2018.

Yours faithfully,

Joint Secretary to the Govt. of Assam,
Personnel (A) Department

Memo E.NO. 419891/191-A

Dated Dispur, the 15th December, 2023

Copy to:-

1. The Deputy Secretary to the Govt. of Assam, General Administration (Sectt. Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
2. Office of A.G. (A& E) Assam, Maidamgaon, Beltola, Ghy-29 for information
3. The Treasury Officer, Dispur Treasury, Dispur, Guwahati-6.
4. *personnel.assam.gov.in*

By order etc,

e-signed
Joint Secretary to the Govt. of Assam,
Personnel (A) Department.