

E.No. 69466/325
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI: 781006

Dated Dispur, the 6th November, 2023

To : Smti. Santana Chetia, ACS,
 Secretary to the Govt. of Assam,
 Information Technology Department

Sub. : Grant of Leave Travel Concession (LTC).

Ref : No. E 376711/4, dated 25-10-2023.

Madam,

In inviting a reference to the letter on the subject cited above, I am directed to inform you that you are allowed to avail of **Leave Travel Concession**, to visit **Amritsar via New Delhi, Chandigarh** with your husband w.e.f. **24-11-2023 to 02-12-2023** by availing casual leave for 4 (four) days on 28-11-2023, 29-11-2023, 30-11-2023 and 01-12-2023 along with headquarter leave permission w.e.f. **24-11-2023 to 03-12-2023** subject to availability of fund under appropriate Head of Account for the year 2023-24.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy class of Air Travel provided vide Office Memorandum No. FM.30/2018/55 dtd. 21-12-2018.

Yours faithfully,

Signed by

Inamul Hussain

Joint Secretary to the Govt. of Assam,
 Personnel (A) Department
 Date: 06-11-2023 13:34:39

Memo E.No. 69466/325-A

Copy to:-

Dated Dispur, the 6th November, 2023

1. The Deputy Secretary to the Govt. of Assam, General Administration (Sect. Admin. Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
2. Office of A.G. (A& E) Assam, Maidamgaon, Beltola, Ghy-29 for information.
3. Joint Secretary to the Govt. of Assam, Information Technology Department.
4. The Treasury Officer, Dispur Treasury, Dispur, Guwahati-6.
5. PMIS/personnel.assam.gov.in

By order etc,

Joint Secretary to the Govt. of Assam,
Personnel (A) Department.