

177108/2023

E-297678/168  
GOVT. OF ASSAM  
PERSONNEL (A) DEPARTMENT  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI-781006

Dated Dispur, the 18<sup>th</sup> May, 2023

To

Shri Palash Barooah, ACS,  
Secretary to the Govt. of Assam  
Department of Housing and Urban Affairs.  
Dispur, Ghy-06

Sub: **Grant of Leave Travel Concession**

Sir,

With reference to the subject cited above, I am directed to say that you are allowed to avail Leave Travel Concession to visit LEH (Ladakh) with your family w.e.f 12/06/2023 to 23/06/2023 by availing Earned Leave w.e.f. 12/06/2023 to 23/06/2023 (prefixing 10<sup>th</sup> & 11<sup>th</sup> June, 2023 and suffixing 24<sup>th</sup> & 25<sup>th</sup> June, 2023) subject to availability of Fund under appropriate Head of Account for the year 2023-24.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy class of Air Travel provided vide Office Memorandum No.FM.30/2018/55 Dated 21.12.2018.

You are also allowed for 80% of the expenditure as advance which will be deducted from your final LTC Bill.

Yours Faithfully

**Signed by Inamul Hussain**

Date: 18-05-2023 13:40:31  
Joint Secretary to the Govt. of Assam  
Personnel (A) Department

Memo No E-297678/168 -A

Dated Dispur the 18<sup>th</sup> May, 2023

Copy to:

1. Office of A.G. (A& E) Assam, Maidamgaon, Beltola , Ghy-29 for information.
2. The Deputy Secretary, Secretariat Administration (Accounts) Department for information and necessary action.
3. The Treasury Officer, Dispur,
4. [personnel.assam.gov.in](mailto:personnel.assam.gov.in)

By order etc,

**(Digitally signed)**

Joint Secretary to the Govt. of Assam  
Personnel (A) Department