

GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL:: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI: 781006

No.AAP.56/2023/5

Dated Dispur, the 12th May, 2023

OFFICE MEMORANDUM

Subject : Policy of release of IAS/ACS/ALRS officers intending to proceed on long leaves and under regular order of transfer.

The Government has observed that when IAS/ACS/ALRS officers posted in Districts and Sub-Divisions having inadequate strength, proceed on long leaves in the nature of medical leave, maternity leave, child care leave, earned leave, extraordinary leave (more than 60 days), the post occupied by that particular officer is not treated to be vacant but this hampers the day to day functioning of such administrative units.

After careful consideration it has been decided that :

- A. Deputy Commissioners / Sub -Divisional Officers (Civil) having inadequate strength of officers will not immediately release officers intending to proceed on long leaves till suitable officers are attached /posted as replacement.
- B. Deputy Commissioners / Sub -Divisional Officers (Civil) are not to release officers under order of regular transfer till suitable replacement is posted.
- C. Emergent situations requiring leave on medical grounds or reasons beyond control may be kept outside the purview of the said OM.

This will come into effect from the date of issue of this OM.

Sd/-Niraj Verma, IAS
Principal Secretary to the Govt. of Assam,
Personnel Department.

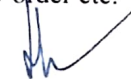
Memo No. AAP.56/2023/5-A

Dated Dispur, the 12th May, 2023

Copy to:-

1. The Principal Accountant General, Assam, Guwahati-29.
2. The Chairman, Assam Administrative Tribunal, Guwahati.
3. The Chairman, Assam Board of Revenue, Guwahati.
4. All Principal Secretaries/Commissioner & Secretaries/Secretaries to the Govt. of Assam.
5. The Principal Secretary to the Chief Minister, Assam.
6. The Chief Electoral Officer, Assam.
7. All Commissioners of Divisions.
8. The Secretary to the Governor of Assam.
9. The P.P.S. to Chief Minister, Assam.
10. All Principal Secretaries of the Autonomous Councils.
11. All Deputy Commissioners/Sub-Divisional Officers.
12. The Secretary, State Election Commission, Assam.
13. All Heads of Department/Departments of Assam Secretariat.
14. The Deputy Director, Assam Govt. Press, Guwahati-21 for publication.
15. The P.S. to Chief Secretary, Assam.
16. The P.S. to Chief State Information Commissioner, Assam.
17. The P.S. to State Information Commissioner, Assam.
18. The P.S. to Addl. Chief Secretary, Assam.
19. The P.S. to Ministers/Ministers of State.
20. Officers concerned

By order etc.


Secretary to the Govt. of Assam,
Personnel (A) Department.