

I/114534/2023

ECF NO. 268919/89
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI: 781006

Dated Dispur, the 2nd February /2023

To : Smti Lalneizovi Nampui, ACS
Secretary to the Govt. of Assam,
Tea Tribes Welfare Department
Dispur, Guwahati-6.

Sub: : **Grant of Leave Travel Concession.**

Madam,

In inviting a reference to the letter on the subject cited above, I am directed to inform that you are allowed to avail of Leave Travel Concession to visit Chennai with your family, **w.e.f. 22-01-2023 to 31-01-2023**, by availing Casual leave on **25th & 30th January, 2023** and Restricted Holiday on **27th January, 2023**, alongwith head quarter leave permission **w.e.f. 22-01-2023 to 31-01-2023**, subject to availability of Fund under appropriate Head of Account for the year 2022-23.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy class of Air Travel provided vide Office Memorandum No.FM.30/2018/55 Dated 21.12.2018.

You are also allowed for 80% of the expenditure as advance which will be deducted from your final LTC Bill.

Yours faithfully

Signed by Inamul Hussain
Date: 02-02-2023 12:22:06
Joint Secretary to the Govt. of Assam,
Personnel (A) Department

Dated Dispur, the 2nd February /2023

Memo ECF NO. 268919/89 - A

Copy to:-

1. Office of A.G. (A& E) Assam , Maidamgaon, Beltola , Ghy-29 for information.
2. The Deputy Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
3. The Deputy Secretary to the Govt. Of Assam, Tea Tribes Welfare Department.
4. The Treasury officer, Dispur Treasury, Dispur, Guwahati-6.
5. personnel.assam.gov.in

By order etc,

Joint Secretary to the Govt. of Assam,
Personnel (A) Department.