

NO.AAJ.80/84/78
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI: 781006

Dated Dispur, the 12th January/2018

To : Shri Madhaw Prasad Sharma, ACS,
Secretary to the Govt. of Assam,
Revenue & DM Department, Dispur.

Sub. : Grant of L.T.C.

Ref. : Your application No. nil dated 27-12-2017 & 06-01-2018.

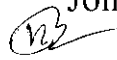
Sir,

In inviting a reference to your letter on the subject cited above, I am directed to say that you are allowed to avail of Leave Travel Concession to visit Andaman from Guwahati w.e.f. 14-01-2018 to 20-01-2018 by availing Casual Leave along with Head Quarter Leave permission w.e.f. 13-01-2018 to 20-01-2018, with your wife, one daughter & one son and another two daughters from Bangalore & Jodhpur respectively to Andaman and back subject to availability of fund under appropriate Head of Account during the year, 2017-2018.

You are also allowed to draw 80% advance as cost of journey.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy Class as per your entitlement provided vide Office Memorandum No.FM.14/2010/9 dated 16-05-2011.

Yours faithfully,


Joint Secretary to the Govt. of Assam,
Personnel (A) Department


Memo No. AAJ.80/84/78-A

Dated Dispur, the 12th January/2018

Copy to:-

- 1) The Deputy Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur information and necessary action.
- 2) The Commissioner & Secretary to the Govt. of Assam, Revenue & D.M. Department, Dispur, Guwahati-6 for information.
- 3) The Treasury officer, Dispur Treasury, Dispur, Guwahati-6.
- 4) Personal file, Personnel (A) Department, Dispur, Guwahati-6.
- 5) PMIS/AOP, Personnel (A) Department, Dispur, Guwahati-6.

By order etc,


Joint Secretary to the Govt. of Assam,
Personnel (A) Department.