

/306030/2023

**E.No. 262340/321**  
**GOVERNMENT OF ASSAM**  
**DEPARTMENT OF PERSONNEL (PERSONNEL: A)**  
**ASSAM SECRETARIAT (CIVIL) DISPUR**  
**GUWAHATI: 781006**

Dated Dispur, the 11<sup>th</sup> October, 2023

**To :** Shri Mukul Kumar Saikia, IAS,  
Principal Secretary,  
Karbi Anglong Autonomous Council,  
Diphu.

**Sub. :** Grant of Leave Travel Concession (LTC).

**Ref :** Letter No. KAAC/Esstt/P (B)/Depu-34/2021-22/88, dated 28/09/2023.

Sir,

In inviting a reference to the letter on the subject cited above, I am directed to inform you that you are allowed to avail of **Leave Travel Concession for the block year 2022-25**, to visit **Thiruvananthapuram, Kerala** with your family w.e.f. **17-10-2023 to 25-10-2023** by availing casual leave for **5 (Five)** days i.e on **17-10-2023, 18-10-2023, 19-10-2023, 20-10-2023 and 25-10-2023** along with headquarter leave permission w.e.f. **17-10-2023 to 25-10-2023** subject to availability of fund under appropriate Head of Account for the year 2023-24.

You are also allowed to draw 80% advance as cost of journey.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy class of Air Travel provided vide Office Memorandum No. FM.30/2018/55 dtd. 21-12-2018.

Yours faithfully,

Signed by

Inamul Hussain  
Joint Secretary to the Govt. of Assam,Personnel (A) Department  
Date: 11-10-2023 15:27:23Dated Dispur, the 11<sup>th</sup> October, 2023

Memo E.No. 262340/321-A

Copy to:-

1. The Deputy Secretary to the Govt. of Assam, General Administration (Sect. Admin. Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
2. Office of A.G. (A& E) Assam, Maidamgaon, Beltola, Ghy-29 for information.
3. The Treasury Officer, Dispur Treasury, Dispur, Guwahati-6.
4. PMIS/personnel.assam.gov.in

By order etc,



Joint Secretary to the Govt. of Assam,  
Personnel (A) Department.