

E.No. 123131/176
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI: 781006

Dated Dispur, the 21st November, 2023

To : **Shri Ranjan Sharma, ACS,**
Commissioner & Secretary to the Govt. of Assam,
Chief Minister's Secretariat

Sub. : Grant of Leave Travel Concession (LTC).

Ref : No. CMS.89/2021/240, dated 14-11-2023.

Sir,

In inviting a reference to the letter on the subject cited above, I am directed to inform you that you are allowed to avail of **Leave Travel Concession**, to visit **Andaman & Nicobar Islands(Port Blair-Havelock Island Swaraj Dweep-Neil Island Shaheed Dweep) via Kolkata** with your family w.e.f. **24-12-2023 to 01-01-2024** by availing casual leave for **6 (Six)** days i.e. on **26-12-2023, 27-12-2023, 28-12-2023, 29-12-2023, 30-12-2023 and 01-01-2024** along with headquarter leave permission w.e.f. **24-12-2023 to 01-01-2024** subject to availability of fund under appropriate Head of Account for the year 2023-24.

You are also allowed to draw 80% advance as cost of journey.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy class of Air Travel provided vide Office Memorandum No. FM.30/2018/55 dtd. 21-12-2018.

Yours faithfully,

Joint Secretary to the Govt. of Assam,
Personnel (A) Department

Memo E.No. 123131/176 -A

Dated Dispur, the 21st November, 2023

Copy to:-

1. The Joint Secretary to the Govt. of Assam, Chief Minister's Secretariat, Dispur, Guwahati-6 for information and necessary action.
2. Office of A.G. (A& E) Assam, Maidamgaon, Beltola, Ghy-29 for information.
3. The Treasury Officer, Dispur Treasury, Dispur, Guwahati-6.
4. PMIS/personnel.assam.gov.in

By order etc,

(E- Signed)

Joint Secretary to the Govt. of Assam,
Personnel (A) Department.