

E.No. 94278/171
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI: 781006

Dated Dispur, the 21st November, 2023

To : Dr. Lakshmanan S, IAS
Secretary to the Govt. of Assam
Industries, Commerce & Public Enterprises Department,
Dispur, Guwahati-6.

Sub. : **Grant of Leave Travel Concession.**

Ref : Your letter dated 08-11-2023.

Sir,

In inviting a reference to the letter on the subject cited above, I am directed to inform you that you are allowed to avail of **Leave Travel Concession for the block year 2022-25**, to visit **Andaman & Nicobar Islands** with your family w.e.f. **11-11-2023 to 16-11-2023** by availing casual leave for **3 (three)** days i.e on **13-11-2023, 14-11-2023 and 16-11-2023** alongwith headquarter leave permission w.e.f. **11-11-2023 to 16-11-2023** subject to availability of fund under appropriate Head of Account for the year 2023-24.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy class of Air Travel provided vide Office Memorandum No. FM.30/2018/55 dated 21-12-2018.

Yours faithfully,

Joint Secretary to the Govt. of Assam,
Personnel (A) Department

Memo E.No. 94278/171-A

Dated Dispur, the 21st November, 2023

Copy to:-

1. The Deputy Secretary to the Govt. of Assam, General Administration (Sectt. Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
2. Office of A.G. (A& E) Assam , Maidamgaon, Beltola , Ghy-29 for information
3. The Treasury Officer, Dispur Treasury, Dispur, Guwahati-6.
4. PMIS/personnel.assam.gov.in

By order etc,

(e-signed)
Joint Secretary to the Govt. of Assam,
Personnel (A) Department.