

NO.AAJ.60/84/161  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL :: A)  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI - 781006.

Dated Dispur, the 20<sup>th</sup> November, 2017

To : Shri Tapash Kumar Roy, ACS  
Secretary to the Govt. of Assam,  
Chief Minister's Secretariat Department,  
Dispur, Guwahati-6.

Sub : Grant of LTC.

Ref : No.CMS/4/2017/1 dated 10-11-2017.

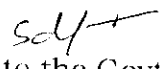
Sir,

In inviting a reference to your letter on the subject cited above, I am directed to say that you are allowed to avail of Leave Travel Concession to visit Andaman Nicobar Island from Guwahati through cheapest/shortest route w.e.f. 20-12-2017 to 03-01-2018 by availing Casual Leave alongwith your wife & two daughter subject to availability of fund under appropriate Head of Account for the year 2017-18.

You are also allowed to draw 80% advance as cost of journey.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy Class as per your entitlement provided vide Office Memorandum No.FM.14/2010/9 dated 16-05-2011.

Yours faithfully

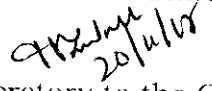
  
Joint Secretary to the Govt. of Assam  
Personnel (A) Department

Memo No.AAJ.60/84/161-A  
Copy to :-

Dated Dispur, the 20<sup>th</sup> November, 2017

1. The Deputy Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
2. The Deputy Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-6 for information and take necessary action.
3. The Treasury Officer, Dispur Treasury, Dispur, Guwahati-6.
4. Personal file, Personnel (A) Department, Dispur, Guwahati-6.
5. PMIS/AOP, Personnel (A) Department, Dispur, Guwahati-6.

Yours faithfully

  
Joint Secretary to the Govt. of Assam  
Personnel (A) Department