

NO.AAJ.148/84/282
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI: 781006

Dated Dispur, the 7th December/2018

To : Smti. Ranjana Barua, ACS,
Secretary to the Govt. of Assam,
Excise & Tea Tribes Welfare Department, Dispur, Guwahati-6.

Sub. : Grant o L.T.C.

Ref. : No. EX.115/2017/16 dated 01-12-2018.

Madam,

In inviting a reference to your letter on the subject cited above, I am directed to say that you are allowed to avail of Leave Travel Concession to visit Bhubaneswar from Guwahati w.e.f. 24-12-2018 to 31-12-2018 by availing Casual Leave alongwith your husband and one son subject to availability of fund under appropriate Head of Account during the year, 2018-19.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy Class vide Office Memorandum No.FM.14/2010/9 dated 16-05-2011.

Yours faithfully,

[Signature]
7/12/18
Joint Secretary to the Govt. of Assam,
Personnel (A) Department

Memo No. AAJ.148/84/282-A

Dated Dispur, the 7th December/2018

Copy to:-

- 1) The Deputy Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
- 2) The Joint Secretary to the Govt. of Assam, Excise & Tea Tribes Welfare Department, Dispur, Guwahati-6.
- 3) The Treasury Officer, Dispur Treasury, Dispur, Guwahati-6.
- 4) Personal file, Personnel (A) Department, Dispur, Guwahati-6.
- 5) PMIS/AOP, Personnel (A) Department, Dispur, Guwahati-6.

By order etc,

[Signature]
7/12/18
Joint Secretary to the Govt. of Assam,
Personnel (A) Department