

I/105589/2023

GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL-A)  
ASSAM SECRETARIAT, BLOCK-A, 3<sup>RD</sup> FLOOR  
DISPUR, GUWAHATI-6

No.Ecf/265527/3

Dated 6<sup>th</sup> January, 2023

To : All ACS/ALRS Officers.  
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Sub : Submission of Immovable Property Returns for the year 2022.

Ref. : This Department's OM No.AAP.288/2011/25 dated 13/02/2012

OM No.AAP.237/2013/33 dated 05/02/2014

Sir/Madam,

With reference to the subject cited above and OMs under reference read with Rule 11 of Assam Civil Services (Conduct) Rules, 1965, you are required to file your annual Property Return Statement which includes both Movable Property Return (MPR) Statement and Immovable Property Return (IPR) Statement as on 31<sup>st</sup> December every year regularly latest by **31<sup>st</sup> January** of the following year failing which will invite disciplinary action under Assam Civil Services (Conduct) Rules, 1965.

You are therefore requested to take necessary action for timely submission of **Annual Property Return for the year 2022** vide **online mode** through the portal available in Personnel Department's website within **31/01/2023** without fail.

Matter may be treated as **most urgent**.

Yours faithfully,

**Signed by Syed Md. Zahid  
Chistie**

**Date: 11-01-2023 12:32:39**  
Joint Secretary to the Govt. of Assam  
Personnel (A) Department

Memo No.Ecf/265527/3-A

Dated 6<sup>th</sup> January, 2023

Copy to:

1. The Staff Officer to Chief Secretary, Assam, Dispur.
2. The PS to the Principal Secretary to the Govt. of Assam, Personnel Department for kind appraisal of the Principal Secretary.

By order etc.,



Joint Secretary to the Govt. of Assam  
Personnel (A) Department