

No. AAP.170/2019/Pt./15
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL:: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI: 781006

Dated Dispur, the 8th January, 2021

✓ To : All ALRS Officers
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Sub : Submission of Immovable Property Returns for the year 2020.

Ref : This deptt.'s OM No.AAP.237/2013/33 dated 05/02/2014

Sir,

With reference to the above, I am directed to inform you that as per the OM under reference, read with Rule 11 of the Assam Civil Services (Conduct) Rules, 1965, you are required to file online your Annual Property Return Statement which includes both Movable Property Return (MPR) Statement and Immovable Property Return (IPR) statement as on 31st December of every year regularly latest by **31st January** of the following year.

This Department has already initiated action for online submission of IPR/MPR which is in progress. As the process will take time, you are requested to take necessary action for submission of **Annual Property Return for the year 2020** in hard copy as per format available in the Personnel Department's website (<http://www.personnel.assam.gov.in>), to this Department within the stipulated time.

This may kindly be treated as **most urgent**.

Yours faithfully,

Makati
08/01/2021

Joint Secretary to the Govt. of Assam,
Personnel (A) Department.

Dated Dispur, the 8th January, 2021

Memo No. AAP.170/2019/Pt./15-A

Copy to :

1. The Staff Officer to Chief Secretary, Assam, Dispur
2. The PS to the Principal Secretary, Personnel etc. Department, Dispur

Joint Secretary to the Govt. of Assam,
Personnel (A) Department.