

E.No. 268126/24
GOVT. OF ASSAM
PERSONNEL (A) DEPARTMENT
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI-781006

Dated Dispur the 20th November, 2023

To : Shri M. S. Manivannan, IAS,
Commissioner & Secretary to the Govt. of Assam,
General Administration etc. Departments,
Dispur, Guwahati-6.

Sub : Grant of HLTC for the year 2023.

Ref : No. C&S/GAD/MISC/01/2023/64, dated 17-11-2023.

Sir,

In inviting a reference to the letter cited above, I am directed to inform you that you are allowed to avail **Home Leave Travel Concession for the Year 2023** for your journey to **Chennai** w.e.f. **24-11-2023 to 03-12-2023** with family by availing casual leave for 4 (four) days on **28-11-2023, 29-11-2023, 30-11-2023 and 01-12-2023** along with Headquarter Leave permission w.e.f. **24-11-2023 to 03-12-2023**.

Yours faithfully,

Joint Secretary to the Govt. of Assam
Personnel (A) Department

Memo E.No. 268126/24-A

Dated Dispur the 20th November, 2023

Copy to:

1. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Ghy-29 for information.
2. The Deputy Secretary, General Administration (Sectt. Accounts) Department for information and necessary action
3. The Treasury Officer, Dispur.
4. PMIS/personnel.assam.gov.in

By order etc.

(E- Signed)

Joint Secretary to the Govt. of Assam
Personnel (A) Department