

160588/2023

E-290630/206  
GOVT. OF ASSAM  
PERSONNEL (A) DEPARTMENT  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI-781006

Dated Dispur, the 10<sup>th</sup> April, 2023

To

Smti Leena Das, ACS,  
Secretary to the Govt. of Assam  
Food, Civil Supplies & Consumer Affairs Department.  
Dispur, Ghy-06

Sub: **Grant of Leave Travel Concession**

Madam,

With reference to the subject cited above, I am directed to say that you are allowed to avail Leave Travel Concession to visit Goa with your family w.e.f 18.04.2023 to 25.04.2023 by availing Casual Leave on 18<sup>th</sup>, 19<sup>th</sup>, 24<sup>th</sup> and 25<sup>th</sup> April 2023 along with HeadQtr. leave permission w.e.f 18.04.2023 to 25.04.2023, subject to availability of Fund under appropriate Head of Account for the year 2023-24.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy class of Air Travel provided vide Office Memorandum No.FM.30/2018/55 Dated 21.12.2018.

Yours Faithfully

**Signed by Inamul Hussain**

Joint Secretary to the Govt. of Assam  
Date: 10-04-2023 16:20:34  
Personnel (A) Department

Memo No. E-290630/206 -A  
Copy to:

Dated Dispur the 10<sup>th</sup> April, 2023

1. Office of A.G. (A& E) Assam, Maidamgaon, Beltola , Ghy-29 for information.
2. The Deputy Secretary, Secretariat Administration (Accounts) Department for information and necessary action.
3. The Treasury Officer, Dispur,
4. [personnel.assam.gov.in](mailto:personnel.assam.gov.in)

By order etc,

**E signed**  
Joint Secretary to the Govt. of Assam  
Personnel (A) Department