

GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL: A)  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI: 781006

Dated Dispur, the 11<sup>th</sup> October, 2023

To : Smti Dipima Buzarbaruah Malakar, ACS,  
Secretary to the Govt. of Assam,  
Transformation & Development Department,  
Dispur, Guwahati-6.

Sub. : Grant of L.T.C.

Ref. : Your letter no. PDS.18/2022/31 dtd 28/09/2023.

Madam,

In inviting a reference to your letter on the subject cited above, I am directed to say that you are allowed to avail of **Leave Travel Concession** to visit **Andaman and Nicobar Islands (Port Blair)** from Guwahati along with your family w.e.f. 19-10-2023 to 25-10-2023 by availing casual leave for 4 (four) days viz. 19-10-2023, 20-10-2023, 25-10-2023 & 26-10-2023 subject to availability of Fund under appropriate Head of Account for the year, 2023-24.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy Class as per your entitlement provided vide Office Memorandum No.FM.14/2010/9 dated 16-05-2011.

Yours faithfully,

Signed by

Inamul Hussain

Joint Secretary to the Govt. of Assam,  
Date: 11-10-2023 15:12:31  
Personnel (A) Department

Dated Dispur, the 11<sup>th</sup> October, 2023

Memo eCF No. 230674/365-A

Copy to:-

1. The Deputy Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
2. The Treasury officer, Dispur Treasury, Dispur, Guwahati-6 for information.
3. PMIS/personnel.assam.gov.in

By order etc,

*E-signed*

Joint Secretary to the Govt. of Assam,  
Personnel (A) Department.