

/288004/2023

eCF NO. 243262/224  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL: A)  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI: 781006

Dated Dispur, the.....September, 2023

To : Smti Banashree Nath, ACS,  
Secretary to the Govt. of Assam,  
Higher Education Department,  
Dispur, Guwahati-6.

Sub. : Grant of L.T.C.

Ref. : Letter No. eFile No. 358483/1 dtd 17/08/2023 received from Higher Education  
(Technical) Department.

Madam,

In inviting a reference to your letter on the subject cited above, I am directed to say that you are allowed to avail of Leave Travel Concession to visit Andaman and Nicobar Islands (Port Blair) from Guwahati along with your dependent son and daughters w.e.f. 21/10/2023 to 28/10/2023 by availing Casual Leave on 25-10-2023, 26-10-2023 & 27-10-2023 subject to availability of fund under appropriate Head of Account for the year, 2023-24.

You are also allowed to draw 80% advance as cost of journey.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy Class as per your entitlement provided vide Office Memorandum No.FM.14/2010/9 dated 16-05-2011.

Yours faithfully,

**Signed by Inamul Hussain**

**Date: 26-09-2023 13:19:35**

Joint Secretary to the Govt. of Assam,

Personnel (A) Department

Memo eCF No. 243262/224-A

Dated Dispur, the.....September, 2023

Copy to:-

1. The Deputy Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
2. The Deputy Secretary to the Govt. of Assam, Higher Education (Technical) Department for information.
3. The Treasury officer, Dispur Treasury, Dispur, Guwahati-6 for information.
- ✓ 4. PMIS/personnel.assam.gov.in

By order etc,

*E-signed*

Joint Secretary to the Govt. of Assam,

Personnel (A) Department.