

NO.AAA.121/92/119  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL: A)  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI: 781006

Dated Dispur, the 8<sup>th</sup> October/2018

To : Smti. Mayuri Chetia, ACS,  
Joint Secretary to the Govt. of Assam,  
Finance Department, Dispur, Guwahati-6.

Sub. : Grant o L.T.C.

Ref. : No. nil dated 25-09-2018.

Madam,

In inviting a reference to your letter on the subject cited above, I am directed to say that you are allowed to avail of Leave Travel Concession to visit Port Blair from Guwahati w.e.f. 16-10-2018 to 22-10-2018 by availing Casual Leave alongwith your husband & two daughters subject to availability of fund under appropriate Head of Account during the year, 2018-19.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy Class vide Office Memorandum No.FM.14/2010/9 dated 16-05-2011.

Yours faithfully,

*TRZ/mc  
8/10/18*

Joint Secretary to the Govt. of Assam,  
*TRZ* Personnel (A) Department

Memo No. AAA.121/92/119-A

Dated Dispur, the 8<sup>th</sup> October/2018

Copy to:-

- 1) The Deputy Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
- 2) The Joint Secretary to the Govt. of Assam, Finance Department, Dispur, Guwahati-6.
- 3) The Treasury Officer, Dispur Treasury, Dispur, Guwahati-6.
- 3) Personal file, Personnel (A) Department, Dispur, Guwahati-6.
- 4) PMIS/AOP, Personnel (A) Department, Dispur, Guwahati-6.

By order etc,

*TRZ/mc  
8/10/18*

Joint Secretary to the Govt. of Assam,  
Personnel (A) Department

*TRZ*