

NO.AAJ.6/84/82
GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI: 781006

Dated Dispur, the 15th September/2017

To : Smti. Zabin Rahman Ahmed, ACS,
Secretary to the Govt. of Assam,
Power & Public Enterprise Department, Dispur, Guwahati-6.

Sub. : Grant of L.T.C.

Ref. : No.PEL.23/2015/62 dated 06-09-2017 and
your letter dated 04-09-2017.

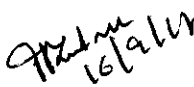
Madam,

In inviting a reference to your letter on the subject cited above, I am directed to say that you are allowed to avail of Leave Travel Concession to visit Chennai from Guwahati w.e.f. 23-09-2017 to 03-10-2017 by availing Casual leave along with your husband & one daughter alongwith H.Q. leave permission w.e.f. 23-09-2017 to 03-10-2017 subject to availability of fund under appropriate Head of Account during the year, 2017-2018.

You are allowed to draw 80% advance as cost of journey.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy Class as per your entitlement provided vide Office Memorandum No.FM.14/2010/9 dated 16-05-2011.

Yours faithfully,


Joint Secretary to the Govt. of Assam,
Personnel (A) Department


Memo No. AAJ.6/84/82-A

Dated Dispur, the 15th September/2017

Copy to:-

- 1) The Deputy Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
- 2) The Joint Secretary to the Govt. of Assam, Power (Electricity) Department, Dispur, Guwahati-6 for information.
- 3) The Treasury officer, Dispur Treasury, Dispur, Guwahati-6.
- 4) Personal file, Personnel (A) Department, Dispur, Guwahati-6.
- 5) PMIS/AOP, Personnel (A) Department, Dispur, Guwahati-6.

By order etc,


Joint Secretary to the Govt. of Assam,
Personnel (A) Department.