

NO.AAA.32/92/118  
GOVERNMENT OF ASSAM  
DEPARTMENT OF PERSONNEL (PERSONNEL: A)  
ASSAM SECRETARIAT (CIVIL) DISPUR  
GUWAHATI: 781006

Dated Dispur, the 21<sup>st</sup> September/2017

To : Dr. Bijoya Choudhury, ACS,  
Joint Secretary to the Govt. of Assam,  
P&RD Department, Dispur, Guwahati-6.

Sub. : Grant of L.T.C.

Ref. : Your letter No. PDB.2/2016/37 dated 11-09-2017, No.  
PDB.2/2016/38 dated 11-09-2017 and No. PDB.2/2016/39 dated 18-  
09-2017.

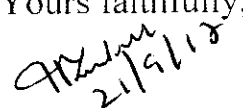
Madam,

In inviting a reference to your letter on the subject cited above, I am directed to say that you are allowed to avail of Leave Travel Concession to visit Goa from Guwahati w.e.f. 23-12-2017 to 01-01-2018 by availing Earned Leave along with your husband & one daughter & one son subject to availability of fund under appropriate Head of Account during the year, 2017-2018.

You are allowed to draw 80% advance as cost of journey.

You are allowed to undertake air journey on Leave Travel Concession with your family by Economy Class as per your entitlement provided vide Office Memorandum No.FM.14/2010/9 dated 16-05-2011.

Yours faithfully,

  
21/9/17  
Joint Secretary to the Govt. of Assam,  
Personnel (A) Department

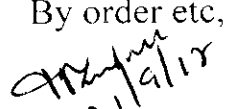
Memo No. AAA.32/92/118-A

Dated Dispur, the 21<sup>st</sup> September/2017

Copy to:-

- 1) The Deputy Secretary to the Govt. of Assam, Secretariat Administration (Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
- 2) The Joint Secretary to the Govt. of Assam, Panchayat & Rural Development Department, Dispur, Guwahati-6 for information.
- 3) The Treasury officer, Dispur Treasury, Dispur, Guwahati-6.
- 4) Personal file, Personnel (A) Department, Dispur, Guwahati-6.
- 5) PMIS/AOP, Personnel (A) Department, Dispur, Guwahati-6.

By order etc,

  
21/9/17  
Joint Secretary to the Govt. of Assam,  
Personnel (A) Department.