

APPLICATION FOR PERMISSION FOR FOREIGN VISIT OF STATE GOVERNMENT OFFICERS

- 1 Name
- 2 Designation
- 3 Name of the foreign Country/Countries proposed to be visited
- 4 Period of the visit
- 5 Mode of leave
 - (a) Earned leave w.e.f. to
 - Prefixing:
 - Suffixing:
 - (b) Casual leave fordays on
 - With HQ leave permission w.e.f. to

- 6 Purpose of visit
- 7 Name of the Person(s)/ Organization to be visited and its relationship with the officer. Complete address and contact numbers (including e-mail) of the host, if any, may be specified

- 8 Total estimated expenditure and source of funding
- 9 Status of submission of assets and liabilities statement

- 10 Particulars of dependent family members accompanying the officer during the visit

Sl. No	Name	Age	Relation with the officer
1			
2			
3			
4			

- 11 (a) Details of hospitality, if any, proposed to be availed during the visit
- (b) Attach sponsorship document(s), if applicable
- 12 Details of private foreign travel during last three years, if any, (enclose a separate sheet, if necessary)

- 13 Remarks

Signature

Date